**Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 20th January 2021 at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” (“the 2020 Regulations”).

The Parish Meeting link is Meeting ID: 8742291003 Passcode: 837804

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 5

Vacancies 0

Quorum 3

**AGENDA**

**200121/1 To Accept Apologies for Absence**

**200121/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

**200121/3 To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**200121/4 To Approve the Minutes of Meeting held on Wednesday 18th November 2020**

**200121/5 To Accept a Report from County and District Councillors**

**200121/6 Matters for discussion/correspondence received**

1. Local Plan Housing Development – Working Committee
2. To adopt rules for a public session
3. LHI Update – junction at the end of the Avenue
4. Update on change of PC IT/Website/Mail service provider
5. Update - British Cycling (Places to Ride: Small Grants Programme)
6. Update - A14 Legacy Fund Application 2020/21 & LHI 2020/21 application outcome
7. Busway Letter
8. Playground Closure
9. Parking at the entrance to the 800 Wood
10. Diseased Chestnut Tree
11. Dredging of the Granary Court pond
12. Training
13. Agricultural vehicles

**200121/7 To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

**New Applications**

**20/05090/HFUL Hare Hall, The Avenue, Madingley**

Addition of timber and double-glazed garden room

Information Only

**20/01519/CONDA Madingley Hall, Church Lane, Madingley**

Submission of details required for condition 6 (Thermal Upgrade) of listed building consent

**Decisions received**

**200121/11 Finance and Policy**

To accept bank reconciliation up to 31.12.2020

* + 1. Income received:
    2. Payments made and records retained:

CGM Group Grass Cutting - Inv 233048/977/234802 £258.00 BACS

Vision ICT – 12094 & 11974 £230.40 BACS

Scribe – Professional Services and Annual Fee £333.60 BACS

Print-Out – Madingley News £166.00 BACS

HMRC, Tax, NI and Wages £1413.16 BACS

Madingley News £25.00 BACS

Dry Drayton PC – Training contribution £25.00 BACS

SSE – Street Lighting £102.74 BACS

December

CGM Group – Grass cutting £72.00 BACS

Wages, expenses and HMRC £677.74 BACS

Redshoes Accounting – payroll services £43.20 BACS

* + 1. To discuss the progress of obtaining online banking

**200121/12 To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**200121/13 TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**200121/ 14 Date and time of next meeting – Wednesday 18th March 2021**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Madingley Parish Council**

**Dated : 14th January 2021**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.