**Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 18th November 2020 at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” (“the 2020 Regulations”).

The Parish Meeting link is Meeting ID: 84791022641 Passcode: 582491

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 4

Vacancies 1

Quorum 3

**AGENDA**

**181120/1 To Accept Apologies for Absence**

**181120/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

**181120/3 To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**181120/4 To Approve the Minutes of Meeting held on Wednesday 16th September 2020**

**181120/5 To co-opt a parish councillor for vacancy**

**181120/7 To Accept a Report from County and District Councillors**

**181120/10 Matters for discussion/correspondence received**

1. Local Plan Housing Development – Working Committee
2. Tree removal along the Avenue and replacement locations
3. Invoice for Play Area Maintenance
4. Grass Cutting Contract
5. Change of PC IT/Website/Mail service provider
6. Funding Opportunity - British Cycling (Places to Ride: Small Grants Programme)
7. A14 Legacy Fund Application 2020/21 & LHI 2020/21 application outcome
8. Bridleway 2 – inaccessible/requires attention/rectified? – ongoing
9. Noticeboard – plaque supply and erection – Ongoing

**181120/9 To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

**New Applications**

**20/2113/TTCA 22 High Street, Madingley**

(G1) 3x Ash - remove laterals over garden back to boundary to remove the risk of falling deadwood and prevent failure – **No Comment response returned**

**20/04434/S74B Merton Hall Farm, Madingley**

S74B to vary condition 3 of permission 17/1799/FUL (Demolition and Construction Environment Plan) to change the construction hours to allow an additional hour in the morning Monday to Friday to allow start at 0700 hours, allow operatives to arrive on site before 0700 to aid social distancing and provide start at 0700 hours, an additional two hours in the evening Monday to Friday from 1800 hours to 2200 hours, an additional six hours from 1300 hours to 1900 hours on Saturday for a temp period from 04.12.2020 to 01.04.2021 – **NO COMMENT SUBMITTED 9.11.2020**

**20/04435/S74B West Cambridge Campus, Madingley Road**

S74B to vary condition 6 of permission 17/1896/FUL (criterion c) of the Demolition and Construction Environment Plan to allow an additional hour in the morning Monday to Friday to allow start at 0700 hours, allow operatives to arrive on site before 0700 to aid social distancing and provide start at 0700 hours, an additional two hours in the evening Monday to Friday from 1800 hours to 2200 hours, an additional six hours from 1300 hours to 1900 hours on Saturday for a temporary period from 04.12.2020 to 01.04.2021 - **NO COMMENT SUBMITTED 9.11.2020**

**Decisions received**

**20/02433/HFUL 17 Cambridge Road, Madingley**

Demolition of existing rear extension and replacement with single storey link element and one and half storey extension with associated hard and soft landscaping, alterations to main house including removal of roof lights to front elevation and changes to widows, replacement of garden gates and garden shed – **APPROVED** with conditions

**20/02433/LBC – 17 Cambridge Road, Madingley**

Demolition of existing rear extension and replacement with single storey link element and one and half storey extension with associated hard and soft landscaping, alterations to main house including removal of roof lights to front elevation and changes to widows, replacement of garden gates and garden shed – **APPROVED** with conditions

**Appeal Ref: APP/W0530/W/20/3254902**

**10 Church Lane, Madingley**

**Appeal - DISMISSED**

Demolition of existing rear extension and replacement with single storey link element and one and half storey extension with associated hard and soft landscaping, alterations to main house including removal of roof lights to front elevation and changes to widows, replacement of garden gates and garden shed – **APPROVED** with conditions

**20/2849/HFUL 30 High Street, Madingley**

Office/summer house at rear of garden – **APPROVED**

**181120/11 Finance and Policy**

To accept bank reconciliation up to 31.10.2020

* + 1. Income received:

SCDC 2nd Instalment of Precept £6469.00 BACS

* + 1. Payments made and records retained:

Vision ICT – Data backup Jan 2020-Dec 2021 £144.00 BACS

Scribe – Professional Services £178.80 BACS

Vision ICT – Hosting Dec 2020- Nov 2020 £86.40 BACS

CGM Group – Grass cutting Sept 2020 £144.00 BACS

Print-out – Madingley News Printing £166.00 BACS

Expenses, wages, tax and ni £706.58 BACS

* + 1. To discuss and approve the budget for 2021/22 and precept
    2. To discuss the progress of obtaining online banking

**181120/12 To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**181120/13 TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**181120/ 14 Date and time of next meeting – Wednesday 20th January 2021 at 7.30pm**

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Madingley Parish Council**

**Dated : 12th November 2020**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.