**Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 17th March 2021 at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” (“the 2020 Regulations”).

The Parish Meeting link is Meeting ID: 85607240294 Passcode: 932440

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 5

Vacancies 0

Quorum 3

**AGENDA**

**180321/1 To Accept Apologies for Absence**

**180321/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

**180321/3 To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**180321/4 To Approve the Minutes of Meeting held on Wednesday 20th January 2020**

**180321/5 To Accept a Report from County and District Councillors**

**180321/6 Matters for discussion/correspondence received**

1. Update on change of PC IT/Website/Mail service provider – to receive an update
2. Update - A14 Legacy Fund Application 2020/21 & LHI 2020/21 application Update – Councillor Peters to provide a brief update
3. Playground - Update on current opening and locking options –a brief update on usage and discuss use of combination lock on playground at weekends only
4. Spring at Playground – to receive report from Cllr Naughton to resolve issue
5. Dredging of the Granary Court pond- to update on progress and to note the concrete drive is now hazardous because the land on one side is so low that two cars have been grounded when one wheel has come off the drive.  The Parish Council have written to Richard Griffin and are awaiting a response
6. Call for Sites – to confirm submission
7. A appoint internal auditor – at approve internal Auditor
8. To discuss CAPALC Affiliation Renewal – to discuss renewal
9. To discuss and approve County Council Invoices for Street Light Energy from 01/10/2018 to 30/09/2019 and Install 4 No. speedwatch signs at 30mph signs at four entrances to village

**180321/7 To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

**New Applications**

**21/0186/TTCA Madingley Hall, Church Lane, Madingley**

T558: East Meadow T072: East Meadow T093: West Meadow T0126: Woodland Border

Various works - No Comment responses recorded under delegated powers

**Decisions received**

20/01519/CONDB Madingley Hall, Church Lane, Madingley

Submission of details required for condition 3 (Mortar) and 7 (Scope of works and method statement) of listed building consent 20/01519/LBC - **APPROVED**

**180321/11 Finance and Policy**

To accept bank reconciliation up to 29.02.2020

* + 1. Income received:

HMRC VAT Reclaim 01.04.2020 to 31.12.2021 £353.28 BACS

* + 1. Payments made and records retained:

January

HMRC, Wages and Expenses £663.32 BACS

Print- Out £155.00 BACS

Vision ICT £21.60 BACS

February

Southern Electric – Footway Lighting 02.12.20 to 01.02.21 £293.24 DD

Madingley News – December 2020 £25.00 BACS

HMRC, Wages and Expenses £634.48 BACS

**180321/12 To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**180321/13 TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

**180321/ 14 Date and time of next meeting –** Wednesday 19th May 2021

To note this could be moved forward due to the delay in remote meeting legislation, TBC please check the Parish Website from mid-April onwards

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Madingley Parish Council Dated : 10th March 2021**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.