**Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 5th May 2021 at 7.30pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” (“the 2020 Regulations”).

The Parish Meeting link is Meeting ID: 84803322957 Passcode: 358856

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 4

Vacancies 1

Quorum 3

**AGENDA**

**Annual Meeting of Madingley Parish Council**

**050521/1 To Elect a Chairman of the Council and receive Chairman’s Declaration of Acceptance of Office**

**050521/2 To Elect a Vice Chairman of the Council and receive Vice Chairman’s Declaration of Acceptance of Office**

**050521/3 To Accept Apologies for Absence**

**050521/4 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

**050521/5 To record Councillor Resignation**

**050521/6 To Approve the Minutes of Meeting held on Wednesday 17th March 2021**

**050521/7 To Approve and Adopt the Standing Orders**

**050521/8 To Approve and Adopt the Financial Regulation and Internal Financial Control Documents**

**050521/9 To Approve the Councils Policies and Procedures**

**050521/10 To Approve the Standards and Code of Conduct for Members**

**050521/11 To receive and Approve Internal Audit Report 2020/21**

**050521/12 AGAR 20/21: External Audit Certificate of Exemption to be Approved**

**050521/13 AGAR 20/21: Annual Governance Statement to be Approved**

**050521/14 AGAR 20/21: Annual Accounting Statement to be Approved**

**050521/15 To Appoint an Internal Auditor for 2021/22**

**050521/16** **To Accept a Report from County and District Councillors**

**050521/17 To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**050521/18 Matters for discussion/correspondence received**

1. Update - A14 Legacy Fund Application 2020/21
2. Update - LHI Bid 2020/21
3. Parish Council Insurance Renewal
4. Playground - Update and action on the spring
5. Playground – lease renewal
6. East West Rail Consultation (Dry Drayton route) – to agree a response and to assign Cllrs to join working party with other Parishes
7. Tree in Playground – fallen branches to note action taken
8. To discuss play area inspection report and actions required
9. To adopt delegation scheme Appendix 1

**050521/19 To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

**New Applications**

**21/0334/TTCA Madingley Hall, Church Lane, Madingley**

To fell/remove trees identified as causing structural defect to a Grade 2 listed garden wall. English Heritage listing; 2 x acer pseudoplatanus T1797&180, 1 x Betula pebdula T184, 1 x Fraxinus excelsior T164 and 1 x quercus robur T185 – Replied under delegated powers No Comment

**21/00827/HFUL New Farm, Dry Drayton Road, Madingley**

Replacement outbuilding – No comment response sent 14.04.2021 under delegated powers

**21/01460/S74B : Land To The West Of JJ Thomson Avenue And To The North Of University Residences West Cambridge Site Madingley Road Cambridge**

S74B to vary condition 6 of permission 17/1896/FUL (criterion c) of the Demolition and Construction Environment Plan to allow an additional hour in the morning Monday to Friday to allow start at 0700 hours, allow operatives to arrive on site before 0700 to aid social distancing and provide start at 0700 hours, an additional two hours in the evening Monday to Friday from 1800 hours to 2000 hours, an additional six hours from 1300 hours to 1900 hours on Saturday for a temporary period from 01.04.2021 to 30.09.2021 Site address: Land To The West Of JJ Thomson Avenue And To The North Of University Residences West Cambridge Site Madingley Road Cambridge – No Comment

**21/01459/S74B** **Land To The West Of JJ Thomson Avenue And To The North Of University Residences West Cambridge Site Madingley Road Cambridge**

S74B to vary condition 3 of permission 17/1799/FUL (Demolition and Construction Environment Plan) to change the construction hours to allow an additional hour in the morning Monday to Friday to allow start at 0700 hours, allow operatives to arrive on site before 0700 to aid social distancing and provide start at 0700 hours, an additional two hours in the evening Monday to Friday from 1800 hours to 2000 hours, an additional six hours from 1300 hours to 1900 hours on Saturday for a temporary period from 01.04.2021 to 30.09.2021 - No Comment

**21/0479/TTCA Madingley Hall Church Lane Madingley CB23 8AQ**

This application covers works to 23 trees within the Madingley Village Conservation Area – No comment reply

**21/0139/HFUL Belvoir Cottage, The Avenue, Madingley**

Construction of a home office in the rear garden

**Decisions received**

**050521/20 Finance and Policy**

To accept bank reconciliation for 31.03.2021 and 30.4.2021

* + 1. Income received

The Form Practice Advert Madingley News £54.00

Precept 1st payment £7504.00 BACS

* + 1. Payments made and records retained:

Prof R J Buckley – Madingley News Editorial £25.00 BACS

Print Out – Printing of Madingley News £155.00 BACS

CAPALC - Affiliation Fee £160.84 BACS

HMRC, Wages and Expenses £634.48 BACS

Vision ICT Website hosting & Support May 2021 to April 2022 £150.00 BACS

S& J Accountancy – Internal Audit £55.00 BACS

**050521/21 To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

**050521/ 22 Date and time of next meeting –** Wednesday 21st July 2021 at 7pm

K Peck

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Madingley Parish Council Dated : 26th April 2021**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.f