

Madingley Parish Council

I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Thursday
16th November 2023 at 6pm
AGENDA

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 5
Vacancies 0
Quorum 3

161123/1 Chairman's Welcome

161123/2 To Accept Apologies for Absence

161123/3 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

161123/4 To Approve the Minutes of Meeting held on 21st September 2023

161123/5 To Accept a Report from County and District Councillors

161123/6 Matters for discussion

- a) Local Highways Initiative 20mph outcome
- b) Parish Council Conduct
- c) To approve Local Government, Pay Award Claim 2023/24 and implement.
- d) To discuss and approve 2024/25 budget and precept request.

161123/7 To Discuss Planning Matters
Remote decisions on planning applications were made via email and voting records retained.
New Applications to discuss:
None
Responses sent, updates and decisions received:
23/1202/TTCA Sub Department of Animal Behaviour, High Street, Madingley
Various Tree works – pending consideration.
23/03321/CL2PD Madingley House
Certificate of Lawfulness Under S192 for erection of a single storey mobile home unit in the garden – pending consideration.
23/1011/TTCA 29 High Street, Madingley
Coppicing overgrown Paulownia Tomentosa in rear garden to stimulate fresh growth from the root plate – approved.

161123/8 Finance and Policy

- i. To accept bank reconciliation up until 31st October 2023
- ii. Income received.

South Cambs DC – 2 nd Instalment of Precept	£8817.20	BACS
HMRC – VAT reclaim	£1378.77	BACS
- iii. Payments made and records retained:

HMRC, Wages and Expenses	£778.12	BACS
CGM Group – Grass cutting	£167.19	BACS
Redshoes – payroll services	£45.00	BACS
Wicksteed -	£3948.34	BACS

Unity Bank – service charge	£18.00	BACS
Southern Electric – Street Light Energy	£39.57	DD
October		
Southern Electric – street Light Energy	£39.57	BACS
Scribe - accounts package	£185.76	BACS
Vision ICT – Website domain	£86.40	BACS
Defib Store - battery	£348.00	BACS
MWP – play area repairs	£250.00	BACS
HMRC, Wages and Expenses	£711.04	BACS
CGM Group – Grass cutting	£167.19	BACS

161123/9

To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

161123/ 10

Date and time of next meeting – Thursday 18th January 2024 at 6pm

161123/11

To Agree to hold a Public Forum

Standing Order 3 (f) – (k) The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (fifteen) minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than (three) minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

K Peck

Karen Peck

Clerk & Responsible Finance Officer to Madingley Parish Council

Dated: 7th November 2023