

## **Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Thursday  
18th May 2023 at 6.30pm**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members	5
Vacancies	0
Quorum	3

### **Annual Meeting of Madingley Parish Council**

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| <b>180523/1</b>  | <b>Chairman's Welcome</b>  |
| <b>180523/1</b>  | <b>To Elect a Chairman of the Council and receive Chairman's Declaration of Acceptance of Office</b>   |
| <b>180523/2</b>  | <b>To Elect a Vice Chairman of the Council and receive Vice Chairman's Declaration of Acceptance of Office</b>   |
| <b>180523/3</b>  | <b>To Accept Apologies for Absence</b>   |
| <b>180523/4</b>  | <b>To Accept Parish Councillors' Declarations of Interest for Matters on the Agenda</b><br>Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. <b>ALL dispensations requests must be made to the Clerk prior to the meeting.</b> |
| <b>180523/1</b>  | <b>To Accept a Report from County and District Councillors</b>   |
| <b>180523/7</b>  | <b>To Approve the Minutes of Meeting held on Thursday 16<sup>th</sup> March 2023</b>   |
| <b>180523/8</b>  | <b>To Approve and Adopt the Standing Orders</b>  |
| <b>190522/9</b>  | <b>To Approve and Adopt the Financial Regulation and Internal Financial Control Documents</b>  |
| <b>180523/10</b> | <b>To Approve the Council's Policies and Procedures</b>  |
| <b>180523/11</b> | <b>To Approve the Standards and Code of Conduct for Members</b>  |
| <b>180523/12</b> | <b>To receive and Approve Internal Audit Report 2022/23</b>  |
| <b>180523/13</b> | <b>AGAR 22/23: External Audit Certificate of Exemption to be Approved</b>  |
| <b>180523/14</b> | <b>AGAR 22/23: Annual Governance Statement to be Approved</b>  |
| <b>180523/15</b> | <b>AGAR 22/23: Annual Accounting Statement to be Approved</b>  |
| <b>180523/16</b> | <b>To Appoint an Internal Auditor for 2023/24</b>  |
| <b>180523/17</b> | <b>Matters for discussion</b> <ul style="list-style-type: none"><li><b>a) Play Area Annual Inspection Report and update on progress to repair vandalised equipment</b></li><li><b>b) 20 mph LHI Application Update</b></li><li><b>c) To discuss the Parish Council Insurance Renewal</b></li></ul>                                       |

**180523/18 To Discuss Planning Matters**  
 Remote decisions on planning applications were made via email and voting records retained.  
**New Applications**  
 23/01622/FUL Home Farm, Cambridge Road, Madingley  
 Remedial works to boundary, including demolition of remaining wall and erection of boundary party fence.  
**Updates and Decisions Received-**  
**23/0281/TTCA 19 and 22 High Street, Madingley**  
**Works as identified by Writtle Forest Consultancy in Survey Schedule of July 2022**  
 The Parish Council have no objection to the application.  
**23/01071/FUL Madingley Hall, The Lodge, Church Lane, Madingley**  
 Installation of a new boiler to rear elevation.  
 The Parish Council have no objection to the application.  
**23/01072/LBC Madingley Hall, The Lodge, Church Lane, Madingley**  
 Installation of a new boiler to rear elevation.  
 The Parish Council have no objection to the application.

**180523/19 Finance and Policy**  
 To accept bank reconciliation up until 30<sup>th</sup> April 2023

i. Income received	
SCDC – Precept	£8817.20 BACS
ii. Payments made and records retained:	
CGM – Grass Cutting	£118.42 BACS
HMRC, Wages and Expenses	£743.36 BACS
Southern Electric – Street Light energy	£41.20 DD
Madingley Village Hall -Grant	£1200.00 BACS

**180523/20 To accept notices and matter for the next agenda**  
 Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.  
 Road works, budget, Parish Council Village Hall support

**180523/ 21 Date and time of next meeting – Thursday 20<sup>th</sup> July 2023 at 6pm**

**180523/5 To Agree to hold a Public Forum**  
 Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest, either during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council

K Peck  
 Karen Peck  
 Clerk & Responsible Finance Officer to Madingley Parish Council  
 Dated : 10.05.2023