

## Madingley Parish Council

I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 15<sup>th</sup> July 2020 at 7.30pm, via **REMOTE (ONLINE) MEETING**

[Please follow instructions below to join Zoom meeting](https://us02web.zoom.us/j/87015606052?pwd=YjA3UCswQTVoTmJoWVp6ZVI6WmhFUT09)

<https://us02web.zoom.us/j/87015606052?pwd=YjA3UCswQTVoTmJoWVp6ZVI6WmhFUT09>

Meeting ID: 870 1560 6052

Password: 395185

Dial by your location: 0203 481 5240; 0203 901 7895; 0131 460 1196; 0203 051 2874; 0203 481 5237

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)  
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

### NEW LEGISLATION & REQUIREMENTS

In summary the Temporary 2020 Regulations detailed above;

- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

*The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).*

*The order of business maybe varied at the Chairman's discretion.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Nieto Proper Officer/Parish Clerk

### Agenda

#### 1. To Accept Apologies for Absence

#### 2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

#### 3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

**To include an introduction from the Revd Michael Bigg**

#### 4. To co-opt Parish Councillors to fill the vacancies

#### 5. To Approve the Minutes of Meeting held on Wednesday 13<sup>th</sup> May 2020

#### 6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

#### 7. To Accept a Report from County and District Councillors

#### 8. Transport & Highways

- To discuss Cllr Bygott's email in relation to suggestions for the Girton Interchange
- To discuss cycle paths for the parish including discussions with Greenways, resident email and email from Cllr Nieto re: temporary cycling scheme
- To discuss email received from Cllr Nieto re: a hit and run accident in the county

#### 9. To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained.

- Applications received for consideration
  - 20/02433/HFUL & 20/02434/LBC – 17 Cambridge Rd, CB23 8AH - Demolition of existing rear extensions and replacement with single storey link element and one and a half storey extension with associated hard and soft landscaping, alterations to main house including removal of roof lights to front elevation and changes to windows, replacement of garden gates and garden shed – MPC are unable to comment on this application

- ii. 20/1387/TTPO – 13 Cambridge Road – Tree works – Comment from 22<sup>nd</sup> May 2019 for S/1260/19/TC resubmitted for this application
- iii. 20/1325/TTCA – The Old Vicarage, Cambridge Road – Tree works – no comments were made
- b. Decisions received from South Cambs District Council
  - i. S/3732/19/FL – Belvoir Cottage, The Avenue CB23 8AD – Two storey side extension – Permission granted subject to landscaping conditions
  - ii. 20/01529/LBC – Madingley Hall – Roof repairs and maintenance – approved
  - iii. 20/01030/FUL – Madingley Hall, The Lodge, Church Lane – Change of use of former staff accommodation from residential (use Class C3) to ancillary short term lets to supplement the operation of Madingley Hall by the Institute of Continuing Education (use Class C2) – permission granted

#### **10. Matters for discussion/correspondence received**

- a. To discuss the damaged/broken bench outside of the Village Hall
- b. To discuss re-opening the village play area and actions required
- c. To discuss an application for the Zero Carbon Communities Grant – Round 2 – deadline 30<sup>th</sup> September 2020
- d. For info - Resident email re: Hedge encroachment on Church Lane – university response
- e. To discuss hedge trimming leading up to the Dry Drayton sign on the High Street and contacting the University after nesting season. Also, to discuss tree obstructing street sign to Cambridge outside the village hall
- f. To discuss the offer of a sculpture donation for the parish
- g. To discuss email from Cllr Nieto re: Community Capital Fund in relation to playground refurbishment
- h. To discuss the use of the telephone kiosk as a book exchange has been started inside

#### **11. Consultations**

- a. For info – Cambourne to Cambridge Better Transport Project – report withdrawn from June 2020 executive board meeting
- b. For info – email from SCDC regarding planning conditions on construction hours
- c. For info – email from SCDC re: planning committee scheme of delegation

#### **12. Finance and Policy**

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received
  - i. Madingley News Advert Fee (Rothwell's Carpet Cleaning) - £54.00
  - ii. SCDC – 2<sup>nd</sup> instalment of precept for 20/21 - £3,234.50
- c. Remote decisions on the following payments to hand received from 13<sup>th</sup> May 2020 – 9<sup>th</sup> July 2020 were made via email and records retained:
  - i. The Design Branch – Playground Maintenance - £898.40
  - ii. CGM Group – Grass Cutting for Mar/Apr (Inv. No 229817) - £216.00
  - iii. Clerks overtime and expenses – Period 2 - £144.80
  - iv. Clerks overtime and expenses – Period 3 - £64.85
  - v. R & L Buckley – Editorial and printing expenses - £64.37
  - vi. CGM Group – Grass Cutting for Apr (Inv. No 23026) - £144.00
- d. To discuss the backdated direct debit payment to SSE for street lighting energy for £490.12

#### **13. To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

#### **14. Date and time of next meeting – TBA**

#### EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

- 15. To discuss the resignation of the clerk and actions that are required

## Appendix 1

### MADINGLEY PARISH COUNCIL ACTION LIST FROM MEETING HELD ON 13/05/2020

a.	Telephone Kiosk – Relocation/restoration – Request for ideas in Madingley News (RCS) – Ongoing	FN/JSH/RCS
b.	Defibrillator additional training session - ongoing	FN
c.	Noticeboard – plaque supply and erection – Ongoing	RCS
d.	Councillor vacancy – co-option – Ongoing	FN/JSH/RCS
e.	Weight restriction/buffer zones/unsuitable for HGV signs/Dry Drayton Rd signage (contact with University once nesting finished) - FN)– RCS to contact LN and also arrange virtual meeting for Greenways group - ongoing	RCS/LN/Greenways
f.	Girton Footpath 8 – contact with Peter Wilderspin – Ongoing/missing footpath sign (FN reported)	Greenways/FN
g.	Damaged verges – sugar beet lorries – PX Farms	FN
h.	Bridleway 2 – inaccessible/requires attention/rectified? – ongoing	SEM/FN/LN
i.	New bank account information for transfer from Barclays	SEM
j.	TRO - Stage 2 complaint - ongoing	RCS
k.	A14 Legacy Fund Application 2020/21 & LHI 2020/21 application outcome	RCS/Greenways
l.	PX Farms Sugar Beet Issues – reinstatement of track to the Avenue	FN
m.	2021/22 LHI Application Submission	RCS/Greenways
n.	Instruct VisionICT to arrange Accessibility Statement for website	SEM
o.	Production of contact sheet for MPC if clerk is absent	SEM