

Madingley Parish Council

I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 16th September 2020 at 7.30pm, via **REMOTE (ONLINE) MEETING**

Please follow instructions below to join Zoom meeting

<https://us02web.zoom.us/j/85256375181?pwd=N3RiRUFEL2pwLzIQM0ZucGhvZkRUZz09>

Meeting ID: 852 5637 5181

Passcode: 077754

Dial by your location: 0203 901 7895; 0131 460 1196; 0203 051 2874; 0203 481 5237; 0203 481 5240

COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020 expiring 7th May 2021)

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and

Police and Crime Panel Meetings) (England and Wales) Regulations 2020, S78.

NEW LEGISLATION & REQUIREMENTS

In summary the Temporary 2020 Regulations detailed above;

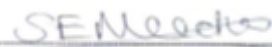
- Permit the holding of remote meetings, with conditions
- Local councils can decide the methods they will use to facilitate the holding of meetings
- There is no requirement to hold an annual meeting

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).

The order of business maybe varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: _____



Proper Officer/Parish Clerk

Agenda

1. To Accept Apologies for Absence

2. To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

3. To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

4. To Approve the Minutes of Meeting held on Wednesday 15th July 2020

5. To co-opt a parish councillor for vacancy

6. Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting – See Appendix 1

7. To Accept a Report from County and District Councillors

8. Transport & Highways

- a. To discuss cycle paths for the parish including the T2 scheme meeting (Cllr Nieto email) – one-way route on Cambridge Rd for cyclists

9. To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained.

- a. Applications received for consideration

- i. Planning Appeal - S/3717/19/FL - 10 Church Lane Madingley Cambridge Cambridgeshire CB23 8AF – Erection of detached dwelling – deadline for comments was 2nd September 2020 – no comments were made
- ii. 20/02849/HFUL - 30 High Street Madingley CB23 8AB – Office/summer house at rear of garden – deadline for comments 28th August 2020 – no comments were made

- b. Decisions received from South Cambs District Council – None received

10. Matters for discussion/correspondence received

- a. To introduce and advise of the appointment of a new Parish Clerk/RFO
- b. To provide an update following re-opening of the village play area
- c. To discuss participation in Community Gritting Scheme 2020/21 – deadline 31st October 2020
- d. To discuss email received from BHS Access & Bridleways Officer re: Girton bridleway bridge access for horse riders
- e. To provide an update on the broken bench and broken play area fence

11. Consultations

- a. North East Cambridge Area Action Plan – deadline 5th October 2020

12. Finance and Policy

- a. To accept account review to date and bank reconciliation
- b. To advise of payments received – None received
- c. Remote decisions on the following payments to hand received from 10th July 2020 - 10th September 2020 were made and records retained:
 - i. Clerks overtime and expenses (Period 4) – £106.73
 - ii. Print-Out – Madingley News Printing (June 20) - £166.00
 - iii. CGM Group – Grass Cutting (6th/21st July) - £144.00
 - iv. VisionICT – Accessibility Report for website - £54.00
 - v. SLCC – Annual Membership - £46.66
 - vi. Cambridgeshire County Council – Final Streetlighting Energy - £497.03
 - vii. LGS Services – Internal Audit Fee for 19/20 - £90.00
- d. Payments to hand
 - i. Clerk (Etherington-Meech) - Overtime/expenses (Period 5) – £73.07
 - ii. Clerk (Etherington-Meech) – Overtime/expenses (Period 6) - £72.84
 - iii. S Etherington-Meech - final payment for outstanding holiday and overtime for 25th October 2020 (Period 7) – TBA
 - iv. R & L Buckley – Madingley News Expenses (Sept) - £25.00
- e. To discuss the internal audit report and any actions required
- f. New incoming clerk to discuss accounting package, payroll service and opening of a new bank account

13. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

14. Date and time of next meeting – Wednesday 18th November 2020 at 7.30pm

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

Appendix 1

MADINGLEY PARISH COUNCIL ACTION LIST FROM MEETING HELD ON 15/07/2020

a.	Telephone Kiosk – Relocation/restoration/book exchange - ongoing	FN/JSH/RCS
b.	Defibrillator additional training session - ongoing	FN
c.	Noticeboard – plaque – ongoing	RCS
d.	1 councillor vacancy for co-option	MPC
e.	Weight restriction/buffer zones/unsuitable for HGV signs/Dry Drayton Rd signage (contact with University once nesting finished) - FN)– RCS to contact LN and also arrange virtual meeting for Greenways group - ongoing	RCS/LN/GWP
f.	Girton Footpath 8 & Bridleway 2 – ongoing	GWP/FN/LN
g.	Temporary cycling scheme application	RCS/GWP
h.	13 Church Lane – Tree works –RCS to review documents, reiterate relevant points and formally submit comments.	RCS
i.	2020/21 A14 Legacy Fund & LHI Applications outcome/update	RCS/GWP
j.	Zero Carbon Communities Grant – cycle lanes – discussion with Trinity and GWP	RCS/VK
k.	2021/22 LHI Application Submission – deadline 23 rd September	RCS/GWP
l.	Email to University to request hedges are trimmed leading up to Dry Drayton sign on the High Street & street sign to Cambridge outside the village hall	FN