

Madingley Parish Council

I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 13th November 2019 at 7.30pm, in Madingley Village Hall, High Street, Madingley

The Public & Press are cordially invited to be present (except for any item on the agenda labelled confidential).

The order of business may be varied at the Chairman's discretion.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

Signed: SE Needs Proper Officer/Parish Clerk

Agenda

1. **Election of Vice-Chair**
2. **To Accept Apologies for Absence**
3. **To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**
4. **To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
5. **To co-opt Parish Councillors to fill the vacancies**
6. **To Approve the Minutes of Meeting held on Monday 9th September 2019**
7. **Matters Arising from the Minutes, Report of any actions and Resolutions from last meeting**
8. **To Accept a Report from County and District Councillors**
 - a. Cllr Bygott to discuss Girton Footpath Number 8
9. **Transport & Highways**
 - a. Resurfacing of the Avenue – works carried out beginning of November 19 – concerns and emails received
 - b. To discuss footpaths/cycleways and the Greenways Vision following resurfacing works on the Avenue
10. **To Discuss Planning Matters**
 - a. Applications received for consideration
 - i. S/3383/19/FL – Apple Cottage, St Neots Rd CB23 7PH – Single storey rear extension – Comment extension granted to 29/10/19
 - ii. S/3717/19/FL – 10 Church Lane, CB23 8AF – Erection of detached dwelling
 - iii. S/3732/19/FL – Belvoir Cottage, The Avenue CB23 8AD – First floor side extension
 - b. Decisions received from South Cambs District Council – None received
11. **Matters for discussion/correspondence received**
 - a. To discuss current and future maintenance of the play area
 - b. An update on the defibrillator including installation, funding, training and a discussion as to whether Madingley Parish Council can provide a donation for the defibrillator training
 - c. To discuss street lighting energy supplier quotations and resolve which supplier to use
 - d. To discuss relocation and options for the use of the adopted telephone kiosk
 - e. To discuss and resolve future meeting dates including day to be held and frequency
 - f. To discuss parish fundraising ideas for the Three Horseshoes
 - g. SCDC email regarding LED upgrade to SC footway lights – planned to be completed by March 2021 to street lights in Madingley (for information)
 - h. CPCA – bus survey/non user survey – councillor/parish information for circulation
 - i. Cambridgeshire & Peterborough Against Scams Partnership (CAPASP) – email circulated to Cllrs – discussion and decision to be made whether to become a supporter
12. **Finance and Policy**
 - a. To accept account review to date and bank reconciliation

- b. To advise of payments received
 - i. SCDC – 2nd precept instalment - £4,346.00
 - ii. Angliar – Madingley News Advert - £54.00
 - iii. The Form Practice – Madingley News Advert - £54.00
 - iv. Rothwell’s Cleaning Services Ltd – Madingley News Advert - £45.00
 - v. Vintage Travel – Madingley News Advert - £72.00
- c. To approve the following payments to hand
 - i. Clerks overtime and expenses - £26.57
 - ii. Roger & Lesley Buckley – Madingley News Expenses (Sept) - £25.00
 - iii. VisionICT – Hosted emails (Dec 19- Nov 20)/annual data backup- £86.40/£144.00
 - iv. Stage & Presentation – Defibrillator Installation - £229.92
 - v. CGM Group – Grass Cutting – Sept 19 - £72.00
 - vi. Vernon Print & Design (Cheque 101180 for £344.00 issued in error – amended cheque 101183 issued for £289.00)
- d. To discuss the draft budget for 2020/21 and consideration of precept setting
- e. To discuss the progress of obtaining online banking for the current account and also the setting up of separate accounts for any grant funding that MPC receives for specific projects

13. To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

14. Date and time of next meeting – TBC

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

15. Pension Regulator letter received regarding re-enrolment and re-declaration – third anniversary of staging date