**Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 17th March 2021 at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” (“the 2020 Regulations”).

The Parish Meeting link is Meeting ID: 85607240294 Passcode: 932440

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 5

Vacancies 0

Quorum 3

**MINUTES**

**180321/1 To Accept Apologies for Absence**

Councillor Keevil sent apologies - work commitments

**180321/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

Councillor Naughton declared an interested in Agenda Item 180321/6 (e).

**180321/3 To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

There were 6 members of the public in attendance.

A member of the public requested an update on agenda item 180321/6 (b).

A member of the community updated the Parish Council that the call for volunteers to assist with the delivery of Madingley News had had a nil response which was disappointing distribution volunteers are still very much needed.

A member of the public referred to the minutes of September 2020 in which the Elm Tree at 13 Church Lane was discussed and raised concerns that despite objections the tree had sadly been removed.

**180321/4 To Approve the Minutes of Meeting held on Wednesday 20th January 2021**

The Full Parish Council Meeting Minutes of Wednesday 20th January 2021 were agreed to be a true and accurate record of the meetings events. The minutes were approved by unanimous decision.

**180321/5 To Accept a Report from County and District Councillors**

 **District Councillor Report - Douglas de Lacey**

February is all about finance as we prepare the annual budget. It is clear
that in a very difficult year the administration has managed to be a good
steward of our finances, in no small part because of earlier decisions to
invest heavily in property as central Government cuts our grants. So
although we are putting 10p a week on our precept we should manage to
survive the coming year without major cuts. Cabinet met on 3 February to
finalise the figures, which had been through Scrutiny's January meeting.
Much of the full Council meeting on 23 February related to the budget and
the setting of Council Tax for the coming year. But there were also three
motions from members. The first focused on the problems caused by HGV, an
issue I know is close to your hearts, so I quote the essence of the motion
as approved in full:
We believe the way to tackle these issues is:
 a) to encourage local communities to report HGV infringement of current
restrictions;
 b) to encourage the police to take action against persistent offenders;
 c) to encourage satnav companies to incorporate the County’s advisory
freight routes into their systems;
 d) to encourage firms to move towards hybrid or electric vehicles as ways
of cutting emissions rather than relying on heavier, longer vehicles;
 e) to encourage the installation of appropriate 20mph speed limits, along
with physical highway restraints, in the areas worst affected;
 f) to use planning conditions to prevent or mitigate the problems, as
appropriate
This Council requests that the Leader write to the Secretary of State for
Transport to request that the government take fully into account the
effects of HGV traffic on rural communities, as set out above, when
considering changes to current regulations on weight, and include
supporting evidence of the increase referred to.
This Council requests that the Leader also write to the County Council to
request that it facilitates the use of measures set out above to make our
village roads safer and improve the daily lives of our residents, along
with supporting evidence of the increase referred to above.
The second motion was to support the designation of the proposed Fens
Biosphere as a UNESCO Biosphere; and the third asked our pension fund
holders to assess the risk which climate change poses to their
investments.
On 25 February the major item on Scrutiny's agenda was a report on our ICT
data centre following a report on outages in the previous quarter. This
led to a lively discussion on the robustness of our ICT with respect to a
number of potential threats, including (since I was able to report a
current ransomware attack on a University -- not in Cambridge) external
attacks. We gave our ICT team a lot to think about. We then discussed
report on how we should handle our housing repairs service; whether to
take it back in-house, continue to contract it out or to have a hybrid
service so that minor repairs could be better managed. Since this is a
long-term issue the current contract has been extended for one year to
allow a fully-informed decision.
Other than that the reports on our business plan; our covid-19 response
task-and-finish group; and our anti-racism task and finish group were
accepted without comment.

**County Councillor** *Report- March 2021*

As we continue through a very challenging time, I would like to remind you that you are not alone and that there is plenty of help and support out there. The Covid Hub remains active for anyone who needs help: 03450 455 219.

**Census21 is here!** Census 2021 is coming, with Census day on Sunday 21 March. By taking part, you will help to inform future decisions on services that shape your community, such as healthcare, education and transport. The census is a unique survey that happens every 10 years. It provides a snapshot of all the people and households in England and Wales – the most detailed information we have about our society.

**Laptops campaign reaches half a million pounds**.A campaign to help disadvantaged children across Cambridgeshire and Peterborough to get internet and laptop access is gathering pace, with the first batch of equipment being delivered to schools this week. Cambridgeshire County Council and Peterborough City Council launched the ‘Laptops for Children’ campaign earlier this month in partnership with the Youth Panel, Cambridge Digital Direct, Cambridge 2030 and the Cambridge Culture Foundation, aimed at purchasing laptops and 4G routers for vulnerable young people. Around 8,000 children in the region do not have use of a computer or broadband, meaning they cannot access lessons and online resources, putting them at risk of falling behind with their studies. Just over two weeks after launching the campaign, an impressive £567,845 has already been raised thanks to support from businesses and individuals, as well as funding from both authorities. A first batch of over 1,000 laptops and 460 routers have been purchased and will be distributed to schools from this week.

**Girton interchange could be upgraded!** As many of you know the Girton interchange has been a key area of focus. In the past 4 years I have working with conservative colleagues locally, the Mayor and for the last year with Anthony Browne MP. I hope you have seen the article on the news, Anthony has succeeded in getting Highways to do another appraisal of the interchange. This is great news because we thought it would take longer for this to happen. This is one step forward...

**Local updates Comberton:** Planning Application CCC/20/076/Ful Comberton Village College for Proposed Ground Source Heat Pump System consisting of heat pumps and buffers/storage to be accommodated within a proposed energy centre, borehole array and connecting pipework. Multiple roads being resurfaced in March. **Hardwick:** Footpath improvement to start in March. **The Eversdens:** Finch’s Field, Little Eversden, carriageway surfacing works in March.

Councillor Naughton lost internet connection and left the meeting at 19.08, returning at 19.10.

**180321/6 Matters for discussion/correspondence received**

1. **Update on change of PC IT/Website/Mail service provider – to receive an update**

Councillor Crichton-Stuart advised this is still a work in progress and will be brought back to the Council at a later date.

1. **Update - A14 Legacy Fund Application 2020/21 & LHI 2020/21 application Update** Councillor Peters advised that confirmation had now been received from A14 Integrated Delivery Team provision of a chicane as traffic enters the village from the A14 end of The Avenue; plus, the 4 ‘unsuitable for HGV’ advisory signs as discussed. The LHI team will be co-ordinating the design but from the A14 project perspective we cannot change what has already received approval to be provided.

A member of the public had raised concerns over the distribution of the funding and accountability for this. District Councillor De Lacey agreed to take this forward with the County Councillor for Dry Drayton on the Council’s behalf.

1. **Playground - Update on current opening and locking options –a brief update on usage and use of combination lock on playground at weekends only**

Currently the playground is open to two Madingley families at any one time. It is being locked at weekends because it was getting crowded with visitors to the Hall, and left unlocked during the week. Since fitting a combination lock, we haven’t had complaints from local families but are aware that some people from outside the village have been climbing over the gate. Most, but not all people will respect the notices. Its seems the best solution at the moment.

1. **Spring at Playground – to receive report from Cllr Naughton to resolve issue**

Councillor Naughton advised she had met with Peter Wilderspin to discuss the problem (on a freezing night the water had turned into a sheet of ice over the road and a cyclist had fallen off his bike). There are two drains designed to carry away spring water. One crosses the playground and the other runs along the verge. Both feed into a pipe which passes under Church Lane and drains into the lake. The ceramic pipe under the affected verge is damaged and the other isn’t doing a good enough job. Peter rodded the ceramic pipe but could only get the rods a short distance along the pipe. When he started to dig down to try to expose the pipe he reached a shallowly buried service duct containing electrics for the road sign and felt it would be hazardous to continue. At his suggestion Councillor Naughton has written to Simeon Carroll (the Highways Officer) to ask if Highways can help with this problem before next winter. To add to the confusion someone must have assumed the water was from a burst pipe so Cambridge Water dug a hole before realising it was a spring and filling it in again. So, there is an intention to get something done but it will be easier to wait until the area is drier and Highways are less busy later in the year.

1. **Dredging of the Granary Court pond ­-- to update on progress and to note the concrete drive is now hazardous because the land on one side is so low that two cars have been grounded when one wheel has come off the drive.  The Parish Council have written to Richard Griffin and are awaiting a response.**

Councillor Naughton advised that Richard Griffin has explained that it may be necessary to resort to filling in the pond because it would be so expensive to return it to a natural habitat. The water from French drains taking water from the fields could be piped directly into the ditch which runs through the wood on the other side of Cambridge Rd. Since this is a matter of concern to the residents of Granary Court rather than the public, Councillor Naughton advised she was wrong to raise it in the last meeting as an issue for the Parish Council and that Granary Court residents would pursue.

The drive *is* a matter of public concern since many people reverse into it and at least one member of the public grounded his car on it recently.

Richard has explained that ideally a triangle of concrete should be added to the end of the drive to allow vehicles to drive onto the road safely. To do this a proper sub-base would need to be prepared and the concrete cast over it. In his view it would be a very expensive task for a relatively small area. A more immediate solution would be to use hardcore to build up the ground at the edge of the drive. Richard said he would ask Peter Wilderspin to do this.

1. **Call for Sites – to confirm submission**

Call for sites. Several people from the village, including the Superintendent of the American Cemetery, have helped us draw up a submission sent to the Greater Cambridge Planning Team explaining why we feel the Trinity College proposal to build a town outside the village and opposite the Cemetery is entirely inappropriate. Submissions were also made regarding the University plan to develop the Burnt Farm and Home Farm sites, but in both cases, this was simply to remind the planners that Madingley is an infill village and that Home Farm is currently not vacant as reported.

1. **Appoint internal auditor – and approve internal Auditor**

The Clerk addressed the Council with a proposal to use S & J Accounting as the Internal Auditor, the Council agreed by unanimous decision.

1. **To discuss CAPALC Affiliation Renewal**

The Council discussed the renewal notice that was circulated to all before the meeting and it was agreed by unanimous vote to proceed at a cost of £210.84.

1. **To discuss and approve County Council Invoices for Street Light Energy from 01/10/2018 to 30/09/2019 and to install 4 speedwatch signs at 30mph at four entrances to village.**

The Council discussed the invoices and although noting disappointment that they had taken so long to be sent it was agreed to pay both invoices.

**180321/7 To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

**New Applications**

**21/0186/TTCA Madingley Hall, Church Lane, Madingley**

T558: East Meadow T072: East Meadow T093: West Meadow T0126: Woodland Border

Various works - No Comment responses recorded under delegated powers

**Decisions received**

20/01519/CONDB Madingley Hall, Church Lane, Madingley

Submission of details required for condition 3 (Mortar) and 7 (Scope of works and method statement) of listed building consent 20/01519/LBC - **APPROVED**

**180321/8 Finance and Policy**

To accept bank reconciliation up to 29.02.2020

* + 1. Income received:

HMRC VAT Reclaim 01.04.2020 to 31.12.2021 £353.28 BACS

* + 1. Payments made and records retained:

January

HMRC, Wages and Expenses £663.32 BACS

Print- Out £155.00 BACS

Vision ICT £21.60 BACS

February

Southern Electric – Footway Lighting 02.12.20 to 01.02.21 £293.24 DD

Madingley News – December 2020 £25.00 BACS

HMRC, Wages and Expenses £634.48 BACS

The bank reconciliation up until 29.02.2021 and all payments were agreed, by unanimous decision.

**180321/9 To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

LHI Update

**180321/10 TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.

The delegation was agreed by unanimous decision.

**180321/ 11 Date and time of next meeting –** Wednesday 19th May 2021

To note this could be moved forward due to the delay in remote meeting legislation, TBC. Please check the Parish Website from mid-April onwards.

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K Peck C Crichton-Stuart

**Karen Peck Charles Crichton-Stuart**

**Clerk & Responsible Finance Officer Chairman**

**Madingley Parish Council Madingley Parish Council**

**19th May 2021**