

Madingley Parish Council
Wednesday 21st July 2021 at 7pm via Zoom

Members	4
Vacancies	1
Quorum	3

MINUTES
Madingley Parish Council

All decisions were recommendation to the Proper Officer as per Appendix 1

210721/1 To Accept Apologies for Absence

There were no apologies

210721/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

Councillor Keevil made a declaration in regard to agenda item 210721/6 21/0594/TTCA 7 Church Lane, Madingley

210721/3 To Approve the Minutes of Meeting held on Wednesday 5th May 2021

Councillor Crichton-Stuart proposed and Councillor Keevil seconded that the minutes should be approved as a true and accurate record of the meeting. Motion carried unanimously. These will remain in draft format and advisory only until ratification in the next Face to face meeting.

210721/4 To Accept a Report from County and District Councillors

District Councillor Tom Bygott sent a full report to Council along with his apologies. County Councillor Michael Atkins joined the meeting at 19.15 and had also sent a full report to Council.

Councillor Crichton-Stuart congratulated Michael on his appointment and welcomed him to the meeting. Michael outlined his background and looked forward to working with Madingley Parish Council.

210721/5 Matters for discussion/correspondence received

- a. Update - A14 Legacy Fund Application 2020/21
Proposed plans had been circulated to all Councillors from the Highway Projects & Road Safety Project Manager. The Council had agreed the plans by unanimous decision and the Clerk was asked under delegation to approve the information and authorise to the next stage.
- b. Playground - Update on works required and cleaning and to agree works from quotations
The Council discussed the quotations received for the playground works and it was proposed by unanimous recommendation that quote B from The Design Branch for £1125.00 be approved. The Clerk under delegated powers was asked to accept the quotation and for works to commence as soon as possible.
The Council discussed the cleaning regime adopted due to the pandemic, and it was agreed that this would now cease with immediate effect. Councillor Naughton to write to all volunteers to thank them for their continued support throughout this difficult time.
- c. Playground – lease renewal update
There was no further up-date at this time.

- d. East-West Rail Consultation
There was no further up-date at this time.
- e. Agricola Rebate
It was noted that Grantchester Parish Council have asked Madingley PC to consider swapping with them this year (2021-22) and so Madingley will receive the rebate next year (2022-23) instead of this year. This is because they have an urgent project to reinforce the riverbank where it is eroding due to use by swimmers and kayakers - the contribution from the oil rebate would greatly help to deliver that this year. Madingley Parish Council agreed by unanimous decision to accommodate the swap.
- f. Letter to Greater Cambridge Partnership Executive Board
It was noted that the Parish Council has written to the Executive Board along with various Parish Councils.
- g. A Crossing for Madingley Road by the American Cemetery
Coton Parish Council discussed this in their July meeting and want to research the idea before agreeing to go ahead with a joint LHI bid. Sara Godward contacted Councillor Naughton and both are going to meet with James Toombs from Highways to walk the route and discuss options on Friday 30th July.
If there is an affordable option the next step will be to see if residents of Coton and Madingley are supportive of precept money going towards a crossing. Councillor Naughton suggested making use of the Madingley News for this and also put-up notices on the footpath.
- h. Donation Request from Cambridgeshire Search and Rescue
Madingley Parish Council discussed the charity, and although they support their work, at this time were unable to donate Council funds.

210721/6

To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained.

New Applications

21/01039/HFUL Belvoir Cottage, Madingley

Construction of a home office in the front garden

The Parish Council responded as follows: "The opinion of the Parish Council is that the proposed office is too large in scale to locate in front of the house. (Its size and design would be better suited to the rear garden and we would support an application to have it there.)

The Parish Council noted that confirmation had been received to advise that this would be decided under delegated power and not be heard at Planning Committee.

21/01434/HFUL High Croft, The Avenue, Madingley

Retention of pitched roof constructed over a single storey utility and boot room instead of the lean-to mono pitch roof approved under S/1599/15/FL (replacement dwelling) (Retrospective) – No Comment.

21/0594/TTCA 7 Church Lane, Madingley

Elm Tree - Felled, as largely dead from Dutch elm disease. A replacement small leaved lime has already been planted 2 meters from the diseased tree – No comment.

21/01705/HFUL 5 Church Lane, Madingley

Single storey side extension, two storey rear extension, alteration to dormer, solar panels and air source heat pump – No Comment.

Decisions received

None.

210721/7

Finance and Policy

To accept bank reconciliation up until 30th June 2021.

Councillor Naughton proposed and Councillor Crichton-Stuart seconded that the bank reconciliation up until 30th June 2021 be approved. Motion carried unanimously. To be ratified at the next face to face meeting.

i. Income received

Vintage Travel -Madingley News Advert	£72.00 BACS
Southern Electric – Street Light Energy	£442.76 BACS

ii. Payments made and records retained:

May

CGM – Grass Cutting	£144.00 BACS
HMRC, Wages and Expenses	£663.32 BACS
Came and Company- Insurance	£577.65 BACS
Playsafety - Annual Park Inspection	£111.60 BACS
SSE – Street Light Energy	£105.77 DD

June

HMRC, Wages and Expenses	£663.32 BACS
Print Out – Madingley News	£155.00 BACS
Prof RJ Buckley – Editorial	£25.00 BACS
Redshoes Accounting – Payroll Services	£43.20 BACS
Unity Bank – Service Charge	£18.00 BACS

Councillor Crichton-Stuart proposed and Councillor Keevil seconded that all payments and income be approved. Motion carried unanimously.

210721/8

To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Cycle scheme – Councillor Crichton-Stuart commented that we had previously raised the idea with Highways last year, hoping it could be implemented during lockdown. The idea was to make Cambridge Road one way for westbound traffic, using water-filled barriers to block the eastern carriageway. This would both stop commuters' rat-running through the village and enable safer cycling. It was observed that the scheme which has only just been publicised in fact permits only east-bound traffic. Because this would allow rat-running Councillor Crichton-Stuart suggested writing a letter to explain to CCC that the Parish Council would prefer it if the road could be open for west-bound traffic instead. Michael Atkins asked if we would want a permanent one-way scheme? It was felt it would need to be trialled in case of problems for the farm or schools.

210721/9

Date and time of next meeting – The Council discussed the current high level of Covid cases and agreed the following schedule:

11th August 2021 - 7pm Outside meeting - Brief outside Full Parish Meeting F2F to discuss any outstanding issue, ratify decisions and pass delegation

22nd September 2021 7pm – Informal Advisory Meeting - Zoom

17th November 2021 7pm – Informal Advisory Meeting – Zoom

18th November 2021 7pm - Outside meeting - Brief outside Full Parish Meeting F2F to discuss any outstanding issue, approve budget for 2022-23, ratify decisions and pass delegation

19th January 2022 7pm- Informal Advisory Meeting - Zoom

16th March 2022 7pm – TBC

18th May 2022 - F2F Annual Meeting and Annual Parish Meeting – TBC

If any member of the public wishes to attend a Face-to-Face indoor meeting, it is requested they carry out a lateral flow test on the day of the meeting, wear a face mask, adhere to a 2-meter distance and wash and sanitise hands. It is also requested that members of the public advise the clerk on attendance if possible.

Advisory Meetings will be online so the above is not relevant.

Everyone is welcome.

K Peck

Karen Peck
Clerk & Responsible Finance Officer
Madingley Parish Council

C Crichton-Stuart

Charles Crichton-Stuart
Chairman
Madingley Parish Council

11th August 2021

DRAFT