**Madingley Parish Council**

**I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday 18th November 2020 at 7pm**

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom as permitted in “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” (“the 2020 Regulations”).

The Parish Meeting link is Meeting ID: 84791022641 Passcode: 582491

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members 4

Vacancies 1

Quorum 3

**MINUTES**

**181120/1 To Accept Apologies for Absence**

There were no apologies for absence and all Councillors were present

**181120/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**

Councillor Charles Crichton-Stuart declared an interest in agenda item 181120/8 application 20/02433/HFUL/LBC

Councill Victoria Keevil declared and interest in agenda item 181120/8 application 20/2202/TTCA

**181120/3 To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

A member of the public advised that temporary “Stop Signs” had been erected at the end of The Avenue after a collision, it was hoped these signed would be made permanent – CCS to progress with Highways

An in-depth discussion surrounding LHI and Legacy Funding Applications was had and it was agreed CCS, LP and County Councillor Lina Nieto would liaise and tackle the issues jointly with Cambridgeshire County Council, A14 Legacy Fund and Highways England

**181120/4 To Approve the Minutes of Meeting held on Wednesday 16th September 2020**

The full Parish Council Minutes from Wednesday 16th September 2020 were agreed as a full and accurate record of the meeting by unanimous vote

**181120/5 To co-opt a parish councillor for vacancy**

The Parish Council had received one application to fill the vacant post and it was agreed by unanimous vote to co-opt Louise Peters on to the Parish Council

**181120/6 To Accept a Report from County and District Councillors**

Report given by Douglas de Lacey

At Council on 24 September we were pleased after national negotiations to raise  
our earlier 2% pay award to staff to 2.75%. It is still a poor reward for the  
sterling works our officers have performed during this testing period.  
  
We had a very long member motion from the leader of the opposition on bullying,  
though our Code of Conduct already covers it. I annoyed both sides by refusing  
a LibDem motion for significant changes but accepting one which immediately  
referred the motion to the Civic Affairs Committee.  
We also approved a motion to explore the possibility of taking over authority  
from the police for imposing fines for parking offences, and one to support a  
parliamentary private member's Local Electricity Bill.  
I mentioned a while back that the Centre for Public Scrutiny (now the Centre  
for Governance and Scrutiny, CfGS) had been asked to investigate how our  
Scrutiny Committee is working. Covid has slowed down the process so we have  
only just had a response and a Webinar on their findings. Despite some very  
valuable comments it was not clear that the subsequent Scrutiny meeting on 7  
October really took them on board in its debates.  
I am very pleased that the Council is offering all staff and Councillors a  
free flu vaccine, a sensible step as our exposure to covid in South Cambs  
seems to be increasing significantly.  The Council has also agreed to make  
available grants to parish support groups for items such as sanitiser,  
printing and supporting those in acute need due to hardship and an  
immediate need to self-isolate. Further funding can also be awarded by  
officers if groups require it to manage local outbreaks.  
I mentioned last month that the Call for Sites for the Local Plan has resulted  
in a very large number of proposals: some seven times the need; and that  
officers are now sifting through the result weeding out the manifestly  
unsuitable. Tories are now accusing the LibDems of creating unnecessary fear by  
releasing the figures so early (though this is an officer issue, not an  
administrative one). It makes a change from their previous charges of a lack of  
transparency.  
**Report given by County Councillor Lina Nieto for October 2020**

Now that the autumn is quickly approaching and the days are shorter it is very important to continue exercising and making sure you have a support group around you.

**Future Parks project – Cambridgeshire & Peterborough**

National strategic initiative to secure and enhance green spaces. There are 8 projects nationally and one is here. The main aim is to develop new solutions to manage parks in the long-term.

The County Council is the lead authority responsible for this but is in partnership with all the other local authorities and Natural Cambridgeshire. It will run until 2022 and we will see an investment of £700,000+.

It is very interesting as it is looking at the growth agenda, social inequality and other factors that could impact on people regarding open spaces. But also, they are mapping all green spaces and making sure data is accurate which before has not been done. This has helped to identify gaps, baseline for standards and recommendations.

This is a really exciting project and one of the key things I have asked them is to involve young people. We must involve future generations on current projects that will be their legacy.

**Comberton Village College**

This past month I attended an online meeting with Anthony Browne MP and CVC students with a focus on Environment. It was great to see the high-quality discussion and questions raised. As a result of this meeting I have put them in touch with our research group. Cambridgeshire County Council is currently working with young researchers from Cambridge University Science and Policy Exchange (CUSPE). The researchers have been planning some focus groups with young people on talking climate change.

**Investing in our Libraries**

As part of the business plan we have agreed £1,172k for the installation of Open Access technology across 31 library sites in the County, initially the 9 hubs and then extended to 22 other libraries

The technology allows for additional access to the libraries during unstaffed hours. The bids operate on the basis that they will provide greater access to the library estate where currently 60% is unused during a typical 9-5 working week.

The project will allow the Council to maximise use of the library asset and embrace the Think Communities strategy. Local people will have far greater access to their library and the resources it offers, while Council employees will be able to make more use of libraries to meet residents, partners or simply drop in and work, helping embrace agile working.

**181120/7 Matters for discussion/correspondence received**

1. **Local Plan Housing Development –Working Committee**

Item to now be covered under Sub Committee for “call for sites”

**Tree removal along the Avenue and replacement locations**

The Parish Council discussed the offer of planting and it was decided that as none of the land is owned by the Parish Council this was not a decision, they were able to make. FN to progress with Peter Wilderspin

1. **Invoice for Play Area Maintenance**

CCS updated the Council on the maintenance contribution for Madingley Play Area and confirmed that Stephen Perse Foundation will be contributing this year. KP to raise invoice

1. **Grass Cutting Contract**

KP advised the Council that they had been running on a month by month contract which could result in price increase and cause budgetary implications in the future. KP had spoken to the current contractor to establish a schedule of works for the village and had circulated a 3-year agreement to all Councillors before the meeting. As the contractual cost was very low it was agreed by unanimous vote to proceed with the 3-year contract with CGM and not to tender further as a better price and service would not be achievable.

1. **Change of PC IT/Website/Mail service provider**

CCS raised concerns over the current PC/IT/Website/Mail provider and discussed the possibility of moving to an Office 365 subscription. It was agreed for CCS to progress and provide costing at the next meeting and for a more in-depth discussion to take place

1. **Funding Opportunity - British Cycling (Places to Ride: Small Grants Programme)**

CCS advised that a small amount of funding had been made available by British Cycling Association. CCS had conducted informal discussions with the village hall and the Three Horseshoes Public House on the siting of a possible cycle rack/store. As the Three Horseshoes had expressed an interest in progressing the issue with the Parish Council and all Councillors felt this would be an asset to the village, CCS will progress on the Parish Councils behalf with The Three Horseshoes

1. **A14 Legacy Fund Application 2020/21 & LHI 2020/21 application outcome**

CCS updated the Council on the latest meting which took place on Monday 16th November with Mark Roach (in post temporarily).

They had discussed the initial application made by the Parish Council and amendments for the High Street and The Avenue along with suggestions of buffers and signage. CCS advised that what the community feels is needed has been made clear. County Councillor Lina Nieto, CCS and LP to agree a timeline and progress.

1. **Bridleway 2 – inaccessible/requires attention/rectified? – ongoing**

FN thanked County Councillor Lina Nieto on this matter and it was felt by all the matter had been resolved with a very positive outcome.

1. **Sub Committee for “call for sites”**

It was agreed a subcommittee would need to be set up to progress this issue further

1. **Noticeboard – plaque supply and erection – Ongoing**

FN has taken on this task and was pleased to report the order had been placed

**181120/8 To Discuss Planning Matters**

Remote decisions on planning applications were made via email and voting records retained.

**New Applications**

**20/2113/TTCA 22 High Street, Madingley**

(G1) 3x Ash - remove laterals over garden back to boundary to remove the risk of falling deadwood and prevent failure – **No Comment response returned**

**20/04434/S74B Merton Hall Farm, Madingley**

S74B to vary condition 3 of permission 17/1799/FUL (Demolition and Construction Environment Plan) to change the construction hours to allow an additional hour in the morning Monday to Friday to allow start at 0700 hours, allow operatives to arrive on site before 0700 to aid social distancing and provide start at 0700 hours, an additional two hours in the evening Monday to Friday from 1800 hours to 2200 hours, an additional six hours from 1300 hours to 1900 hours on Saturday for a temp period from 04.12.2020 to 01.04.2021 – **NO COMMENT SUBMITTED 9.11.2020**

**20/04435/S74B West Cambridge Campus, Madingley Road**

S74B to vary condition 6 of permission 17/1896/FUL (criterion c) of the Demolition and Construction Environment Plan to allow an additional hour in the morning Monday to Friday to allow start at 0700 hours, allow operatives to arrive on site before 0700 to aid social distancing and provide start at 0700 hours, an additional two hours in the evening Monday to Friday from 1800 hours to 2200 hours, an additional six hours from 1300 hours to 1900 hours on Saturday for a temporary period from 04.12.2020 to 01.04.2021 - **NO COMMENT SUBMITTED 9.11.2020**

**20/2202/TTCA 9 Church Lane, Madingley**

An Ash tree pollard to 20ft (due to Ganoderma applanatum (Artist’s Fungus) – **NO COMMENT**

**Decisions received**

**20/02433/HFUL 17 Cambridge Road, Madingley**

Demolition of existing rear extension and replacement with single storey link element and one and half storey extension with associated hard and soft landscaping, alterations to main house including removal of roof lights to front elevation and changes to widows, replacement of garden gates and garden shed – **APPROVED** with conditions

**20/02433/LBC – 17 Cambridge Road, Madingley**

Demolition of existing rear extension and replacement with single storey link element and one and half storey extension with associated hard and soft landscaping, alterations to main house including removal of roof lights to front elevation and changes to widows, replacement of garden gates and garden shed – **APPROVED** with conditions

**Appeal Ref: APP/W0530/W/20/3254902**

**10 Church Lane, Madingley**

**Appeal - DISMISSED**

**20/2849/HFUL 30 High Street, Madingley**

Office/summer house at rear of garden – **APPROVED**

**181120/9 Finance and Policy**

**To accept bank reconciliation up to 31.10.2020**

The bank reconciliation up until 31.10.2020 was approved by unanimous vote

* + 1. **Income received:**

SCDC 2nd Instalment of Precept £6469.00 BACS

* + 1. **Payments made and records retained:** None
    2. **To discuss and approve the budget for 2021/22 and precept**

The Parish Council discussed the budget for 2021-22 and the need for an uplift on the current precept amount. It was agreed by unanimous vote to set the 2021-22 budget at £15008.00. KP to complete and return precept request for South Cambridgeshire Council

* + 1. **To discuss the progress of obtaining online banking**

KP updated the Council on the progress of the bank transfer, highlighting issue with Barclays making the process very difficult. The Council wait for a cheque of all funds from the Barclays account to clear and arrive in the new Unity account in the next few days at which point JSH will close the Barclays account.

KP noted that no payments had been made due to the delay in transferring banks

**181120/10 To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

No matters were raised

**181120/11 TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.  This will be carried out where possible by consultation with members by electronic means or telephone.  The clerk will further consult with the chairman for guidance as necessary.  The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

The Council agreed to adopt the delegation by unanimous vote. Under the delegation the Council gave consent to KP that if the national lockdown was to end before the next Full Parish Meeting then consent was given to open the play area in Madingley Village.

**181120/ 12 Date and time of next meeting –** Wednesday 20th January 2021 at 7pm via Zoom

The meeting closed at 20.39

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K Peck C Crichton-Stuart

**Karen Peck Charles Crichton-Stuart**

**Clerk & Responsible Finance Officer Chairman**

**Madingley Parish Council Madingley Parish Council**

**Dated : 20th January 2021**

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.