

**Madingley Parish Council**  
**Wednesday 11<sup>th</sup> August 2021 at 7pm**

Members	4
Vacancies	1
Quorum	3

**MINUTES – Informal Advisory Meeting**  
**Madingley Parish Council**

There were 6 members of the public in attendance

**110821/1 To Accept Apologies for Absence**

There were no apologies

**110821/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**

Councillor Keevil declared an interest in item 110821/7 21/03104/HFUL

**110821/3 To Approve the Minutes of Meeting held on Wednesday 21<sup>st</sup> July 2021**

Councillor Crichton-Stuart proposed and Councillor Naughton seconded the approval of the draft minutes. As the Council are currently under delegation all decisions will be ratified at the next Face to Face Meeting, when this is possible.

**110821/4 To Accept a Report from County and District Councillors**

There were no updates or reports

**110821/5 Public Forum**

**Although this is not a requirement of an advisory meeting the Parish Council feel it important to keep communication channels open with the Parish and welcomed comments and input.**

A member of the public wished to clarify the meeting detail. The Clerk outlined the Council is under delegation due to not being able to meet in person for various reasons. The Clerk advised the delegation regulation document is on the Parish website as agreed previously. As the Clerk has delegated powers to take all necessary actions for the running of the council, nothing discussed at this meeting could not have been actioned under delegation.

However, in order to ensure safe public participation and full transparency, whilst meetings continue to be held online, all other facets of a usual Parish council meeting are being observed: Unrestricted public access (to the on-line meeting); The holding of a Public Forum; Quorate decisions; Full consideration and observance of Councillor Declarations of Interest; and even allowing members of the public to raise comments and questions in parts of the meeting beyond the Public Forum.

**110821/6 Matters for discussion/correspondence received**

- a. New Editor needed for Madingley News for 2022  
Councillor Crichton-Stuart advised the meeting of the impending sad departure of Roger and Lesley Buckley as the editors of the village publication "Madingley News". After seven and a half years December's 30<sup>th</sup> edition will be their final contribution. The Parish Council expressed its sincere thanks to Roger and Lesley for their brilliant work and contribution which will be sadly missed.

The publication is therefore looking for a new Editor from January 2022 and with the kind offer of an archive handover and support if required the Parish Council hopes that someone will be willing to volunteer to take on this role.

If you are interested, please do contact the Madingley News editors.

- b. Cycle Way initiative for Dry Drayton and Cambridge Road  
The Parish Council discussed the pros and cons of the scheme and took into account all communications made available to them.  
The Parish Council voted 3 votes (Councillor Naughton, Keevil and Stevenson-Hinde) to 1 Vote (Councillor Crichton-Stuart) against the schemes.
- c. Consultation re vehicular access to Madingley village  
This item was a duplication of the above and therefore not discussed.

Councillor Keevil left the meeting at 19.27

A Member of the public entered the meeting at 19.27 planning discussion, making 7 members of the public now in attendance

**110821/7**

#### **To Discuss Planning Matters**

##### **21/03104/HFUL 17 Church Lane, Madingley**

Single/two storey Rear extension, single/two storey side extension, single storey front extension, vehicular dropped kerb and ancillary development – The Parish Council welcomed the applicant’s comments. The Clerk advised a member of the public who started to use a mobile phone device to record the discussion that “recording a conversation in secret is not a criminal offence and is not prohibited and, as long as the recording is for personal use, you do not need to obtain consent or let the other person know”. The member of the public did not communicate and continued to record the conversation they were not part of. The Parish Council discussed the application and agreed unanimously to refuse the application on the following grounds: Councillor Crichton-Stuart felt that the Side Extension would reduce the gap between the semi-detached houses so as to detrimentally alter the semi-detached nature of the existing streetscape and make it difficult to carry out maintenance on the adjacent parts of Nos. 16 and 17; particularly with regards to the oil line running alongside No 16. Councillor Naughton sympathised with the applicant in that No. 16’s extension is so close to their boundary but expressed the view that No. 17’s side extension would be too close to the boundary, leaving a gap of only 303mm between the wall and the fence (too narrow even for a wheelbarrow) and a total space between Nos. 16 and 17 too narrow for maintenance purposes; Councillor Stevenson-Hinde expressed the view that there were many problems with the extension. Her views agreed with those summarized in a document objecting to the application which had been submitted to the Council and South Cambridgeshire District Council Planning Service.

Under the Delegation Scheme, the Clerk will comment on behalf of the Parish Council in line with their recommendations.

##### **21/02868/FUL Avenue House, High Street, Madingley**

**Construction of a dwelling** – The Parish Council replied under delegation with “no comment” Councillor Keevil returned to the meeting at 19.42

#### **Decisions received**

##### **21/01039/HFUL Belvoir Cottage, Madingley**

##### **Construction of a home office in the front garden**

The Parish Council responded as follows: “The opinion of the Parish Council is that the proposed office is too large in scale to locate in front of the house. (Its size and design would be better suited to the rear garden and we would support an application to have it there.)’ - APPROVED

After initial comments the Parish Council were specifically asked if they wished this Planning Application to go to Committee for discussion. The Parish Council replied in the affirmative

and are now concerned that their request was not actioned and that instead the Application was Approved without proper consideration. The Parish council would like to understand why their preference was then ignored. Clerk to contact County Councillor to make investigation on behalf of the Parish Council.

**110821/8**

**Finance and Policy**

The Parish Council unanimously agreed the Bank Reconciliation up until 31<sup>st</sup> July 2021

- i. Income received - None
- ii. Payments made and records retained:  
None

**110821/9**

**To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

LHI Bid

**110821/10**

**To Approve Delegation Scheme and agree Meeting Schedule going forward**

The Council agreed unanimously that they cannot conduct in-person meetings and will continue under delegation. For transparency all members of the community will be made aware of the advisory meetings. Dates are on the Parish Website and will be included in the next edition of Madingley News.

**110821/11**

**Date and time of next meeting** – Madingley Parish Council will be under delegation but will be holding an informal Advisory Meeting/Community Drop-In Session on Wednesday 22<sup>nd</sup> September 2021 at 7pm, everyone is welcome.

The Meeting closed at 19.45

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K Peck

**Karen Peck**  
**Clerk & Responsible Finance Officer**  
**Madingley Parish Council**

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C Crichton-Stuart

**Charles Crichton-Stuart**  
**Chairman**  
**Madingley Parish Council**

**Dated : 17<sup>th</sup> November 2021**