

Madingley Parish Council

17th March 2022 at 7pm

Madingley Village Hall

If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.

Please respect everyone's space.

If you wish to attend the meeting, please contact the Clerk 48 hours in advance and please do not attend should you or anyone in your household has symptoms and or is self-isolating.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members	5
Vacancies	0
Quorum	3

MINUTES

Madingley Parish Council

- 170322/1 To Accept Apologies for Absence**
VK sent apologies before the meeting which were accepted.
- 170322/2 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensation requests must be made to the Clerk prior to the meeting.**
There were no declarations given.
- 170322/3 To Approve the Minutes up until February 2022**
The Parish Council minutes were proposed as a true and accurate record of the meeting held on 3rd February 2022 by CCS, seconded by JSH. Motion carried
- 170322/4 Co-option of Parish Councillor**
The Parish Council had received an application to fill the vacant Councillor post. CCS proposed, FN seconded that Mr Andrew Wallace-Hadrill be co-opted as a Parish Councillor for Madingley Parish. Motion carried
- 170322/4 To Accept a Report from County and District Councillors**
Cllr Garvie provided her report.
- 170322/5 Open forum for Public Participation**
A member of the public wished to thank the Parish Council for their efforts over the last 4-year term and expressed hope they would all be standing for Council again in the forthcoming Elections.
An overview of the Village Hall Committee's work was also presented.
Another member of the public noted that Jubilee arrangements were coming together and the committee is working hard on the event preparation. The proposed road closure seems unlikely but further safety measures will be taken if necessary.

170322/6

Matters for discussion/correspondence received

- a. Play Area Lease Renewal update
There was no further update.
- b. To discuss and agree CAPALC Membership Renewal
The Council discussed the renewal, CCS proposed, FN seconded to renew for the year 2022-23 at a cost of £213.51. Motion carried
- c. To approve Internal Auditor
CCS proposed, JSH seconded to approve SJ Accounting as the Parish Council's auditor. Motion carried
- d. Notice of Election -The forthcoming election of Parish and Town Councillors for South Cambridgeshire was noted. Election Notices are due to be erected on 28th March 2022. Nomination paperwork is available on the South Cambridgeshire District Council website and must be returned (in person) between 28th March and 5th April 2022 at 4pm.
- e. To review and approve all policies and procedures
CCS proposed, FN seconded to approve all policies and procedures for the forthcoming year. Motion carried
- f. To approve purchase of replacement battery for speed detector device for Madingley Speed Watch
The Council discussed the pro forma invoices received and the quotation from Westcotec for £119.40 (inc vat) was accepted. JSH proposed, FN seconded. Motion carried

170322/7

To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained.
None received

22/00459/HFUL 5 Church Lane, Madingley

Single storey side and rear extension, alteration to dormer, solar pv panels and air source heat pump

The Council have no objection.

22/00211/HFUL The Old Vicarage, Madingley

Retrospective single storey outbuilding in the rear garden

The Council have no objection.

170322/8

Finance and Policy

To accept bank reconciliation and payments up until 28th February 2022

i. Income received - None

ii. Payments made and records retained:

Expenses, HMRC and Wages £663.32 BACS

SSE – Street Light Energy* £86.82 DD

CCS proposed, FN seconded to approve all bank reconciliations and payments as noted above. Motion carried

*Note that the business contract has now ended and SSE have confirmed they have suspended all new contract offers, and accounts have been moved to variable rate until further notice.

170322/9

To Approve Delegation Scheme should this need to be implemented

CCS proposed, FN seconded to approve the scheme should it be needed. Motion carried

170322/10

Date and time of next meeting – Noted that Parish Council Meetings will typically now be held on the 3rd Thursday bi-monthly.

Annual Parish Meeting - 19th May 2022 at 6.30pm

Annual Meeting of Madingley Parish Council – 19th May 2022 at 7pm

Meeting closed at 19.34

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K Peck

Karen Peck
Clerk & Responsible Finance Officer
Madingley Parish Council
Date : 19th May 2022

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C Crichton-Stuart

Charles Crichton-Stuart
Chairman
Madingley Parish Council