

Madingley Parish Council

I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Wednesday
19th May 2022 at 7pm

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members	5
Vacancies	0
Quorum	3

Attendance

Councillor Crichton-Stuart (CCS), Councillor Naughton (FN), Councillor Stevenson-Hinde (JSH) and 4 members of the public

MINUTES

Annual Meeting of Madingley Parish Council

- 190522/1 To Elect a Chairman of the Council and receive Chairman's Declaration of Acceptance of Office**
FN proposed, JSH seconded to propose CCS as the Parish Council Chairman. Motion carried and declaration of office signed
- 190522/2 To Elect a Vice Chairman of the Council and receive Vice Chairman's Declaration of Acceptance of Office**
CCS proposed, JSH seconded to propose FN as the Parish Council Vice Chairman. Motion carried and declaration of office signed
- 190522/3 To Accept Apologies for Absence**
AWH and VK gave apologies which were accepted
- 190522/4 To Accept Parish Councillors Declarations of Interest for Matters on the Agenda**
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**
- 190522/5 To Agree to hold a Public Forum**
Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.
A discussion was held as a group in regard to speeding, traffic volumes and remedial work the Parish Council could look into to help with these issues.
It was suggested the Working Party for roads was restarted to progress these matters
- 190522/6 To Accept a Report from County and District Councillors**
No report provided in the meeting
Cllr Michael Atkins's May report received by the Council 11th May
Cllr Corinne Garvy's May report to feature in the June Newsletter.
Former Cllr Tom Bygott sent the following post-election message:
'It has been a great privilege and honour to have represented Madingley on the District Council for the past four years and Girton Ward for the past sixteen years. I would like to thank everyone in the village for their support during that time and to congratulate Cllrs Corinne Garvie and Richard Stobart on being elected on May 5th. There are many issues and challenges at the District Council, such as the long delays in processing planning applications

and getting the accounts audited. As residents of South Cambridgeshire we all have an interest in supporting their efforts to solve these problems over the next four years.' I'm sorry not to have raised this at the meeting. I wasn't sure of myself at the time.

- 190522/7 To Approve the Minutes of Meeting held on Wednesday 17th March 2022**
CCS proposed, FN seconded that the minutes were a true and accurate record of the meeting. Motion carried
- 190522/8 To Approve and Adopt the Standing Orders**
CCS proposed, FN seconded to approve the Council's Standing Orders
- 190522/9 To Approve and Adopt the Financial Regulation and Internal Financial Control Documents**
CCS proposed, FN seconded to approve the Council's Financial Regulation and Internal Financial Control Documents
- 190522/10 To Approve the Council's Policies and Procedures**
CCS proposed, FN seconded to approve the Council's Policies and Procedures
- 190522/11 To Approve the Standards and Code of Conduct for Members**
CCS proposed, FN seconded to approve the Council's Standards and Code of Conduct for Members
- 190522/12 To receive and Approve Internal Audit Report 2021/22**
CCS proposed, FN seconded to approve the Council's Internal Audit 2021/22. Motion carried
- 190522/13 AGAR 21/22: External Audit Certificate of Exemption to be Approved**
CCS proposed, FN seconded to approve the Council's AGAR 21/22: External Audit Certificate of Exemption. Motion carried
- 190522/14 AGAR 21/22: Annual Governance Statement to be Approved**
CCS proposed, FN seconded to approve the Council's AGAR 21/22: Annual Governance Statement. Motion carried
- 190522/15 AGAR 21/22: Annual Accounting Statement to be Approved**
CCS proposed, FN seconded to approve the Council's AGAR 21/22: Annual Accounting Statement. Motion carried
- 190522/16 To Appoint an Internal Auditor for 2022/23**
CCS proposed, JSH seconded to appoint S&J Accounting for the coming year. Motion carried
- 190522/17 Matters for discussion/correspondence received**
- a) To discuss play area inspection and remedial works required (if any)
Annual report received, various issues mentioned. Compacted bark forked over and climbing frame ladder rungs tightened. Bridge to be inspected
 - b) Cambridge Road Speeding
The Council agreed it necessary to reinstate the Working Party looking after this matter and invite new members to help its progression. CCS to set up the first meeting
 - c) Fly tipping, litter on roadside and bins
FN noted the problem of littering and fly tips in the parish and a MOP's suggestion of a community litter pick. The advantage of regular litter-picking rather than an annual community litter pick is that much of the litter can be recycled and doesn't build up. Volunteers are in place for Cambridge Road and The Avenue. Church Lane is believed to be covered.
Dog Waste Bin: After a complaint about the state of the bin because of bird droppings FN noted it was getting messy again after cleaning it. FN felt the

complainant's suggestion that the bin should be moved was therefore sensible. It was agreed FN should contact SCDC to discuss

d) LHI Application Update

It was noted the recent application to install signage on Madingley Road (to warn drivers of pedestrians crossing the road by the US Cemetery to access the footpath between Coton and Madingley, and stationary vehicles waiting to cross) was successful. Coton PC and the American Cemetery had expressed interest in the application and it was agreed FN should make contact for possible assistance with funding towards the project

e) Yew Trees at number 12 Church Lane

The Council had objected but a TPO was refused

f) Watering of New Trees

FN has been watering the new trees in the play area and Dry Drayton Rd but it was suggested that a request in the next Madingley News for volunteer waterers would be a positive step

g) Play Area Lease Update

No progress. CCS to progress

h) Specification for works on drainage

CCS to progress lease to allow the specification to be put together correctly

i) To discuss insurance renewal if received, if not to approve delegation to Clerk to proceed on Council's behalf

It was agreed the Clerk be given approval to proceed

190522/18

To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained

New Applications

22/0374/TTCA Tree Works Notice (conservation area) – the parish council requested an extension until evidence of the subsidence and the role of the yew trees therein

22/01110/FUL Madingley Hall, Church Lane, Madingley – No objection

Retention of temporary building until 31 July 2024

22/01262/HFUL Madingley House, Dry Drayton Road, Madingley – No objection

22/01367/HFUL 3 Church Lane, Madingley – No objection

22/01223/FUL Madingley Hall, Church Lane, Madingley – No objection

22/0463/TTCA SCDC S211 Tree Work Notice (conservation area) – no objection

22/00211/HFUL The Old Vicarage, Cambridge Road, Madingley

Amendment location and Block Plan received – no further comment

Decisions received - none

190522/19

Finance and Policy

To accept bank reconciliation up until 30th April 2022

i. Income received

SCDC – Precept 1st Instalment £7879.20

ii. Payments made and records retained:

March

HMRC, Wages and Expenses £845.43 BACS

Westcotec – Speed Camera Battery £119.40 BACS

Prof RJ Buckley – Madingley News £50.00 BACS

Vision ICT – Hosting and Support £182.86 BACS

The Design Branch – Play Area Repairs £1125.00 BACS

SSE – Street Light Energy £91.88 DD

April

SSE – Street Light Energy £147.42 DD

CGM -Grass Cutting £72.00 BACS

HMRC, Wages £742.84 BACS
CAPALC Membership £213.51 BACS
CCS proposed, FN seconded to approve the bank reconciliation, payments and

receipts. Motion carried

190522/20 To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Road works, budget, Parish Council Village Hall support

190522/ 21 Date and time of next meeting – Thursday 7th July 2021 at 7pm

Meeting closed at 7.25

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K Peck

Karen Peck

Clerk & Responsible Finance Officer to Madingley Parish Council

Dated : 7th July 2022

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C Crichton-Stuart

Charles Crichton-Stuart

Chairman