

## Madingley Parish Council

I hereby give notice that the Parish Council Meeting of Madingley Parish Council will be held on Thursday 27<sup>th</sup> July 2023 at 6pm

Members	5
Vacancies	0
Quorum	3

### Full Parish Council Meeting - Madingley Parish – Minutes

**In attendance:** Councillors Crichton-Stuart (CCS), Naughton (FN), Stevenson-Hinde (JSH), Keevil (VK) and Wallace-Hadrill (AWH), District Councillor Garvie (CG) and County Councillor Atkins (MA) and 6 members of the public

- 270723/1 Chairman's Welcome**  
The Chairman welcomed everyone to the meeting.
- 270723/2 To Accept Apologies for Absence**  
None were given.
- 270723/3 To Accept Parish Councillors' Declarations of Interest for Matters on the Agenda**  
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests must be made to the Clerk prior to the meeting.**  
VK 270723/6 Play area repairs
- 270723/4 To Accept a Report from County and District Councillors**  
District Councillor Garvie and County Councillor Atkins provided written reports which are attached to the minutes of this meeting.
- 270723/5 To Approve the Minutes of Meeting held on 18<sup>th</sup> May 2023**  
CCS proposed, FN seconded to approve the Full Parish Council Minutes from 18<sup>th</sup> May 2023 as a true and accurate account of the meeting. Motion carried for approval.
- 270723/6 Matters for discussion**
- a) To note External Audit Conclusion – To note External Audit certificate of completion received.  
This was noted.
  - b) Playground drainage update and contribution invitation  
FN updated that the works had now been completed and drainage is working well. The application for a SCDC Community Chest grant was unsuccessful due to the opinion that the University, as landowner, should fund repair costs. It was discussed that the Parish Council contact the University for partial funding. Proposed FN, seconded AHW that CCS make informal contact with the University.
  - c) Playground - outcome of request in the *Madingley News* for help with monthly checks. FN reported that only one family had volunteered to join a maintenance inspection rota. A reminder to all that the playground maintenance day would be 23<sup>rd</sup> September 2023. Everyone is invited to come along and assist.
  - d) Playground – maintenance gate  
CCS noted there were various repair works required at the playground. It was unanimously agreed to obtain quotes to replace the maintenance gate fence posts and repair the gate.
- 270723/7 To Discuss Planning Matters**  
Remote decisions on planning applications were made via email and voting records retained.  
**New Applications**

None

**Responses sent, updates and decisions received.**

**23/0715/TTCA S211 Tree Works Notice**

(The Old Vicarage, Cambridge Road) – pending consideration

**23/02234/HFUL Woodstock, St Neots Road, Madingley**

Single storey flat roof rear extension and detached single storey annex in rear garden - pending consideration.

**23/0612/TTCA S211 Tree Works Notice**

(Three Horseshoes, High Street) – pending consideration

**23/00538/HFUL 19 Church Lane, Madingley**

New access from Church Lane and gravel parking/turning area

Amendment – Change in layout - pending consideration

**23/01071/FUL Madingley Hall, The Lodge, Church Lane, Madingley**

Installation of a new boiler to rear elevation.

The Parish Council have no objection to the application – Approved.

**23/01072/LBC Madingley Hall, The Lodge, Church Lane, Madingley**

Installation of a new boiler to rear elevation.

The Parish Council have no objection to the application – Approved.

**270723/8**

**Finance and Policy**

- i. To accept bank reconciliation up until 30<sup>th</sup> June 2023
- ii. Income received.  
The Stephen Perse – Playground Contribution      £1100.00      BACS
- iii. Payments made and records retained:  
May  
HMRC, Wages and Expenses      £743.36      BACS  
Southern Electric – Street Light energy      £37.93      DD  
Vision ICT – Hosting      £182.86      BACS  
S&J Accounting – Internal Audit      £70.00      BACS  
Play Safety Limited – Annual Inspection      £119.40      BACS  
June  
HMRC Wages and Expenses      £711.04      BACS  
CGM Group – Grass cutting      £118.42      BACS  
Gallagher – Insurance      £710.64      BACS  
Red Shoes Accounting – Payroll services      £45.00      BACS  
Soccer Tackle – replacement parts      £48.49      BACS  
July  
Capalc – renewal of membership      £220.53      BAC  
RF Goodwin – Playground drainage works      £2994.00      BACS  
HMRC, Wages and Expenses      £771.03      BACS  
CGM – grass cutting      £250.78      BACS  
CCS proposed, FN seconded to accept all bank reconciliation and payments.

**270723/9**

**To accept notices and matter for the next agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

Statement to Cllr Atkins regarding the Active Travel Scheme – to request that should the scheme be removed then please would they keep the 40mph speed limit and review how the junction might be made safer.

Telephone box maintenance

**270723/ 10**

**Date and time of next meeting – Thursday 21<sup>st</sup> September 2023 at 6pm**

Meeting date confirmed.

270723/11

**To Agree to hold a Public Forum**

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council.

CCS stated "The decision as to whether the Active Travel Scheme is made permanent is not within the control of the Parish Council. As a Parish Council, we responded to the initial statutory consultation and then made every reasonable effort to alert people in the Parish of all opportunities to make personal representation regarding the scheme". CCS noted he had not seen any accidents at the Cambridge and Madingley Road junction since the scheme's introduction whereas before there was usually one incident every month or so. VK further noted traffic flow down the hill from Madingley Mulch roundabout was much smoother than before.

County Councillor Atkinson confirmed the decision timeline as December 2023 and he remained open to hearing opinions of people, on the scheme.

A member of the public alerted the meeting that a member of the public had recently cleared a fly-tip of paper. Parish Council encouraged all residents to report such incidents officially to the correct agency. The Chairman will send personal thanks to the resident concerned with this incident. The member of the public also raised concerns about traffic in the village and a missing 'No through road' sign in Cambridge Rd.

Another member of the public enquired whether development would be taking place at Burnt Farm on the High Street.

Another member of the public raised concern about overgrown vegetation making it difficult to access the telephone box bookstore.

Meeting closed at 18.58.

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K Peck  
**Karen Peck**  
**Clerk & Responsible Finance Officer to**  
**Madingley Parish Council**

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C Crichton-Stuart  
**Charles Crichton-Stuart**  
**Chairman**  
**Madingley Parish Council**

**Dated: 21<sup>st</sup> September 2023**