

Madingley Parish Council

Parish Council Meeting of Madingley Parish Council will be held on Thursday 25th September 2025 at 6pm

Members	4
Vacancies	1
Quorum	3

Minutes

Present: Present: Councillors Crichton-Stuart (CCS), Naughton (FN), Stevenson-Hinde (JSH) and two members of the public.

- 180925/1 Chairman's Welcome**
The Chairman welcomed everyone to the meeting.
- 180925/2 To Accept Apologies for Absence**
Councillor Wallace Hadrill – prior personal commitments. Apologies accepted.
- 180925/5 To Accept Parish Councillors' Declarations of Interest for Matters on the Agenda**
Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 following adoption of the Code of Conduct. **ALL dispensations requests much be made to the Clerk prior to the meeting.**
None were made.
- 180925/3 To Accept a Report from County and District Councillors**
Written reports were circulated to all prior to the meeting.
- 180925/4 To Approve the Minutes of Meeting of the Annual Meeting of Madingley Parish Council held on 18th July 2025**
It was unanimously **RESOLVED** to approve the minutes of the Parish Council Meeting of 18th July 2025 as a true and accurate record of the meeting. Motion carried.
Proposed CCS Seconded FN
- 180925/5 Co-option of Parish Councillor**
The Parish Council had received one application for the vacant seat. The Parish Council discussed the application, and it was unanimously **RESOLVED** to co-opt Nicola Harvey as a Parish Councillor to Madingley Parish. The acceptance of office was signed by the Clerk.
Proposed CCS Seconded FN
- 180925/6 Matters for discussion**
- a) To receive update on the stolen Post-box
It had been confirmed by Royal Mail the post-box will not be replaced. The Parish Council are disappointed with the decision.
 - b) To discuss and approve maintenance for Madingley Play Area Ditch
The Parish Council discussed the difficulties in finding a contractor to quote for the works due to scale of the job. Three quotations had been sought with two refusals to submit. Therefore, the Parish Council unanimously **RESOLVED** to accept the quotation from The Garden Design Group for £250.00. The Parish Council will continue to look for additional contractors to take on the work.
Proposed CCS Seconded FN
 - c) To discuss and approve MVAS Spend
The parish Council discussed the purchase of a new MVAS (Moveable Vehicle Activated Sign) unit for Madingley to help with the current road issues and traffic calming in the village.

It was **APPROVED** unanimously to approve a spend of £4000.00 from reserves to purchase the unit.

Proposed CCS Seconded FN

- d) To note NJC Salary pay award agreement reached and implemented accordingly
The Parish Council noted and accepted the pay award, and it was approved unanimously.
- e) To note exempt status for the Annual Governance and Accountability Return for 2024-25 has been approved and completed by the external auditor.
The Parish Council thanked the clerk for her time on this matter.

180925/7

To Discuss Planning Matters

Remote decisions on planning applications were made via email and voting records retained.

New Applications

25/0938/TTCA 10 Church Lane, Madingley

T1 Sycamore – reduce top crown by 6m with finished height of 18 m. reduce middle and lower crown by 2m, raise the crown by 3.5m from ground level.

25/0953/TTCA 8 Granary Court, Madingley

T1 Cedar remove due to extremely close proximity to garage.

Updates and Decisions Received-

25/0809/TTCA Three Horseshoes, High Street, Madingley

T1-10 Removal of 10 Leyland cypress trees.

25/02451/S73 Three Horseshoes, High Street, Madingley

S73 to vary condition 8 (Biodiversity Net Gain) of planning application 24/03759/FUL Single Storey rear extension and provision for staff car park, for changes to the Biodiversity Net Gain Scheme.

25/02853/FUL Three Horseshoes, High Street, Madingley

Erection of an accommodation block to create 12 no. bedrooms and accompanying car park

180925/8

Finance and Policy

To accept bank reconciliation up until 31st August 2025

- i. Income received.

None

- ii. Payments made and records retained

July

HMRC, Staffing and Expenses £945.40

Unity Trust Bank – Service charge £6.00

August

The Soccer Store – net £34.95

Unity Bank - Service Charge £6.00

HMRC, Staffing and Expenses £1000.69

All payments, bank reconciliations and income were **APPROVED** unanimously.

Motion carried.

Proposed CCS Seconded FN

180925/9

To accept notices and matter for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.
None.

180925/ 10

Date and time of next meeting – Thursday 20th November at 6pm

180925/11

To Agree to hold a Public Forum

Councillors with pecuniary interests must leave the room immediately prior to any discussion on a disclosed interest this could be during the public forum or elsewhere on the agenda. Councillors cannot remain in the room to hear the representations of others nor make any representation to the meeting. Please note: When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard

to the Code of Conduct and make the necessary disclosure (if not done in Item 2) and leave the meeting. At the close of this agenda item members of the public will no longer be permitted to address the Council

Meeting closed at 18.21

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K Peck

Karen Peck
Clerk & Responsible Finance Officer to Madingley Parish Council
Dated: To be sign at the next meeting of the Parish Council in Nov 25

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C Crichton-Stuart

Charles Crichton-Stuart
Chair

draft