

Draft until signed

Minutes of Madingley Parish Council Meeting

Thursday 12th July 2018 at 7.30pm, Madingley Village Hall

Present: S Hawkins (SH) (Chairman), D Ousby (DO) (Vice-Chairman), J Stevenson-Hinde (JSH) (Councillor), F Naughton (FN) (Councillor)

Attending: S Meech (SM) (Clerk/RFO), Cllr Sollom (District Councillor), 6 members of the public

1. Apologies for absence and declarations of interest

None received.

8. (b/f) QTSQ – email from Cllr Sollom

Cllr Sollom advised Madingley Parish Council (MPC) that he was attending the meeting to discuss whether MPC would be interested in reviving the Quarter to Six Quadrant (QTSQ), he is happy to be a facilitator rather than a leader in the process. As it is now the summer, Cllr Sollom will arrange a meeting to discuss this further in September. SH stated that this would be something for further discussion as a council and DO mentioned that it could assist with raising common threats for neighbouring villages such as becoming an extension of Cambridge or a Ring Road for Cambridge.

2. Public Forum

A member of the public questioned why HGV's are still coming through the village, they have observed a large number using the corner of The Avenue and subsequently having to reverse when access cannot be gained. SH advised that it is seen as a shortcut for the A14 and A428 and DO advised that drivers are using out of date GPS and are unsure of regulations of the area. MPC and the public were informed by DO that for a weight or height restriction to be put in place it would cost in excess of £100K although it could be something that is reviewed when the A14 is completed. SH believed that there had been a decrease in the volume of HGV's.

3. Approval of minutes of meeting held on Thursday 24th May 2018 and 31st May 2018

Both sets of minutes were signed as true and accurate copies of the meetings.

4. Matters arising from minutes

Minutes of 24th May 2018 – the dog waste bin has now arrived, SH advised that some drains have been sorted and he'd been told that bollards replaced, SH also updated the speedwatch sign form and has forwarded it to the clerk. **Action** – Clerk to submit the speedwatch sign form, carry out any ongoing actions and add the councillor vacancy to the next agenda.

Action – SH to chase the missing street sign

5. County Councillor/District Councillor/Parish Council Chairman Reports

See Appendix 1 for County Councillor Report and Appendix 2 for District Councillor Report

6. Transport & Highways

a. The Avenue – traffic survey results and analysis and formal proposal for closure

This point was discussed with point b.

b. LHI Application/Meeting with David Lines

DO met with David Lines (Policy and Regulation Engineer) at Cambridgeshire County Council regarding the proposal and draft application for closure of The Avenue, he advised to submit a Local Highways Improvement Initiative (LHI) for assessment. He did advise that if the

closure was allowed there would need to be a turning point for articulated lorries. With regards to weight or width restrictions an LHI will be a good approach to see what would be viable. DO has drafted an LHI for MPC to submit which he had circulated to all councillors and David Lines for review. The deadline for submission of LHI applications is 31st July 2018, there is no cost for the application and MPC can make one application a year. DO proposed the submission, SH seconded and all councillors were in agreement.

c. Cambourne to Cambridge Park & Ride Schemes/Busway

There was no further progress or updates to be presented, there should have been some decisions in June however this has now been postponed until October.

d. Girton Interchange – Colin Harris correspondence

MPC have already responded to Colin Harris in support of his letter.

e. A14 diversion of HGV's through Madingley – see Cllr Joseph/traffic manager email

SH advised that Cllr Lina Joseph took this matter up with Highways on behalf of MPC and was advised that maps for the GPS have now been updated and this should hopefully mean this does not occur again. The public asked who they should contact if this happens again, MPC advised that hopefully it shouldn't occur again and if it does it will have to be investigated further.

7. Planning

a. Applications received for consideration – None

SH advised that no application is now to be made for the borrow pit – **Action** – SH to chase up to confirm whether this is correct.

Action – Clerk to add the bridleway closure to the next agenda

b. Decisions received from South Cambs District Council

- i. S/2214/18/LB – Three Horseshoes, High St – 1 hand painted sign
- ii. S/1881/18/TC – 19 High St – Works to 4 x leylandii – No objections
- iii. S/1716/18/NM – Northwest Cambridge Development Site – Non-material amendments
- iv. S/1564/18/TC – Madingley Hall – Works to trees – No objections

9. Agricole donation for noticeboard – newspaper submission

Clerk advised MPC that Jeremy at Agricole kindly met with her with a cheque for £635.00 as a donation from the Barton Ward rebate towards a new noticeboard. A testimonial and thank you was sent from SH to Agricole together with a photo of the cheque presentation. **Action** – SH to produce an article in relation to this for the Madingley News.

10. Play Area including correspondence with Stephen Perse School

SH checked through the ROSPA report and has some edging he is able to put in at the play area as advised. Further to MPC extraordinary meeting on 31st May 2018, MPC have approached the Stephen Perse school regarding a contribution towards costings for the play area. SH thanked FN for the letter she drafted and MPC have received a response from the headteacher confirming that this will now be discussed in September with the bursar.

11. Defibrillator

Action – Clerk to chase decommissioning of the telephone kiosk as SH has now had the defibrillator delivered to him from Madingley Hall.

12. Internal and external audit including internal audit feedback

The internal audit feedback was read out and clerk has published the report on the parish council website. Clerk to action points in report.

13. Finance

- a. **Accounts review to date** – The current account balance as of 6th July 2018 was £2,808.23 and the savings account £11,858.35. Clerk circulated the financial spreadsheet to show payments and receipts and it was agreed that £1,500.00 should be transferred from the savings to the current account in order for all payments outstanding to be honoured. **Action** – SH to check the budget figures on the spreadsheet are correct.
- b. **Payments received**
 - i. **Rothwell's Cleaning Co – Madingley News Advert - £45.00**
 - ii. **Vintage Travel – Madingley News Advert - £60.00**
 - iii. **Angliar Hearing – Madingley News Advert - £60.00**
 - iv. **Agricole Oil Limited – Noticeboard donation cheque - £635.00**
- c. **Payments to hand**
 - i. **Vernon Print & Design – Madingley News Printing March and June - £538.00** – All councillors agree payment – Cheque Number 101121 signed by SH and DO. *Local Government Act 1972, s. 142*
 - ii. **CGM Group Ltd – Grass Cutting for Apr/May & June - £216.00 & £144.00** - All councillors agree payment – Cheque Number 101122 signed by SH and DO. *Public Health Act 1875, s.164, Open Spaces Act 1906, s.9 & 10.*
 - iii. **Roger and Lesley Buckley – Madingley News Expenses - £25.00** - All councillors agree payment – Cheque Number 101123 signed by SH and DO. *Local Government Act 1972, s. 142*
 - iv. **SCDC – Uncontested Election Fee - £75.00** - All councillors agree payment – Cheque Number 101124 signed by SH and DO. *Local Government Act 1972, ss.101, 111 & 112.*
 - v. **LGS Services – 2 invoices (16/17 & 17/18 internal audit and attending and minute taking 09/03/17 & 20/04/17) - £335.71 & £90.00** - All councillors agree payment – Cheque Number 101125 signed by SH and DO. *Local Government Act 1972, ss.101, 111 & 112.*
 - vi. **Information Commissioner – Data Protection Registration - £40.00 – previous cheque 101116 cancelled as fee increased from £35 to £40** – All councillors agree payment as an additional £5 cheque – Cheque Number 101126 signed by SH and DO. *Local Government Act 1972, s.143.*
 - vii. **S Meech – Overtime and Expenses – £149.32 (This had been missed from the agenda)** - All councillors agree payment – Cheque Number 101127 signed by SH and DO. *Local Government Act 1972, S.112*

14. Correspondence

An email had been received enquiring as to whether the parish offered any adult learning, it was discussed that there is yoga and an art class offered in the village although these are arranged by private individuals and not the parish directly.

Action – DO to chase a litter bin for the end of Cambridge Road

15. Any business for inclusion on the next agenda

- Councillor Vacancy
- Vision ICT – training invoice
- Village Hall grant invoice

16. Date and time of next meeting – Monday 10th September at 7.30pm

Meeting closed at 9.20pm

Appendix 1



Lina Joseph
Cambridgeshire County Councillor
Hardwick Division

June-July Report 2018

Dear all,

Respect at Work policy

Our Chief Executive has been working very hard with other staff to make sure we have the right policy so that no one has to suffer bullying or harassment of any kind in our workplace. Staff should all feel free to carry out their roles and put forward ideas without the fear of embarrassment or victimisation.

I am pleased to announce the launch of our new **Respect at Work** policy.

The policy sets out the behaviour we should all expect from each other, and what colleagues should do if anyone is experiencing behaviour that is unacceptable.

Human Trafficking

This coming week there will be a symposium about Human Trafficking. If you are interested on attending or someone you know, I believe there still time.

The 5 Ts of Trafficking

Trauma, Transport, Terror, Tech and Transparency (in Supply Chains)

2nd July – 6th July 2018

CCARHT 3rd Summer Symposium

Jesus College

University of Cambridge

Book now

Follow the work of CCARHT

<https://www.linkedin.com/groups/4238690>

We have been awarded money by NHS Digital

An innovative pilot project that helps people with serious health conditions take their medication is getting off the ground thanks to a £20,000 funding boost.

Cambridgeshire County Council has been awarded the money by NHS Digital and the Local Government Association in the first 'discovery' phase of funding, to investigate local challenges that could be addressed using digital technology.

The County Council is one of 12 councils, out of a total of 82 that applied, to have been chosen to explore how technology could help shape the future of social care. Six will then be chosen to receive further funding of up to £80,000 to design and implement their solution.

The money is funding the County Council's Technology Enabled Care Team and the Transformation Team who are working in partnership with Cambridgeshire and Peterborough NHS Foundation Trust to carry out a trial to help people with serious health conditions and dementia manage their medicines.

During the pilot, they will measure how effective next generation digital versions of traditional solutions such as standard dossett boxes and automated pill dispensers are in alerting patients to take their medication. The joint project between the NHS and Social Care service, aims to help people manage their symptoms better and therefore reducing the need for unnecessary hospital or GP admissions that could be the result of someone not taking their medication.

This is the latest in a number of schemes developed by the council to help people remain independent such as the hydration project, which is trialling the use of using water drinking aid devices and water bottles with the aim of boosting people's drinking levels to prevent dehydration and related health conditions.

The County Council has also been working with adult social care teams to identify a small number of people with dementia, a visual impairment, memory problems or mobility issues willing to take part in the four week pilot using Amazon Dot devices. They will use the hands-free, voice-controlled device, Alexa, to set an alarm or reminder, write a shopping list, listen to the news and radio, ask general questions, use audio books and more.

Pioneers on Renewable Energy!

The British Renewable Energy Association brought together the best and brightest in the industry at an awards ceremony on 14 June 2018 to recognise leaders in their field.

Judges at the Renewable Energy Awards selected Cambridgeshire County Council as winners in the Pioneer category, against competitors Foot Anstey LLP and CAMBI.

The Council has been developing renewable energy projects - mainly solar, with a few biomass boilers - since 2014, and has been working in partnership with Bouygues Energies & Services under the Re:fit Framework to develop projects in schools, public buildings and council-owned corporate buildings. The largest project to date, a 12MW solar farm operating in Soham, is a recipient of Contracts for Difference support.

Highways

A reminder that you can report road maintenance issues here:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/>

Hedges

If you have an issue with hedges then they would be advised to log their complaint on our website

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/>

Cambridge to Oxford Express Way

There was a Conference in May and if you are interested, you can now find all the presentations here:

<https://highwaysengland.co.uk/projects/oxford-to-cambridge-expressway/>

Going forward the webpage will be the main area to access public information about developments on the Oxford to Cambridge expressway and they will be updating it periodically as the project moves forward.

Local issues

These last couple of months I have been going around my division and attending the AGMs. I was also very moved with the opening of the second room at Kingston Village Hall. It was great to see the village come together and celebrate such an achievement.

If there is a special event happening in your area please do let me know and I will do my best to attend and celebrate with you and other residents.

A10 update

This past month, I attended a meeting regarding A10 traffic concerns. James Palmer attended and it was decided that he will start an analysis of the A10 through a feasibility study. The intention is to look at the area holistically. This is great news not only for Harston and Hauxton but all the other neighbouring parishes.

Greenways

On Monday 25 June, the Greater Cambridge Partnership is launching a consultation on two newly proposed cycle & walking routes linking Cambridge to local villages, the Barton and Haslingfield Greenways.

Leaflets and questionnaires will be delivered to local residents in the week beginning 25 June 2018. An online consultation platform containing scheme details and questionnaires will go live on Monday

25 June. The platform can be found through the following link:
<https://www.greatercambridge.org.uk/greenwaysconsultation/>

You can request a paper copy of the leaflet by getting in touch with us at
consultations@greatercambridge.org.uk

We will be holding a set of events across the affected areas for stakeholders to find out more information from officers on the proposed routes. Details can be found below.

Date	Location	Time
Wednesday 04 July	Haslingfield Village Hall - New Rd, Haslingfield, Cambridge CB23 1JP	4:00pm – 7:00pm
Thursday 05 July	Cambridge Rugby Football Club - Volac Park, Grantchester Rd, Cambridge CB3 9ED	4:00pm – 7:00pm
Wednesday 11 July	Barton CE Primary School - School Ln, Barton, Cambridge CB23 7BD	4:00pm - 7:00pm
Tuesday 17 July	Grantchester Village Hall – Vicarage Drive, Grantchester, Cambridge, CB3 9NG	5:00pm - 7:00pm

Just to remind you that the public is very welcome to attend committee meetings and Full Council.
You can find all the details [here](#).

If you have any questions please do not hesitate to get in touch.

Kind regards,

Lina Joseph

Appendix 2

In mid-June Cambridge ACRE held a day conference on Neighbourhood Plans.

These are intended to stand alongside the Local Plan and advise on development within a Parish (or other agreed area). They give residents a big say on where and how development should proceed. However, they must be in line with the Local Plan -- they cannot try to impede development approved in it. And they require a dedicated band of volunteers, while there are other ways of achieving the same results. I regret I do not know if Madingley is considering one but if it is I would be happy to support it.

The Joint Development Control Committee (which oversees planning for fringe sites including NW Cambridge) had its first meeting of the new year and I was unanimously elected as Vice-Chair. This is rather good: without the onerous responsibilities of the Chair, I shall be involved in decisions which are often delegated to the quaintly-named 'chair and spokes' -- ie Chairman (and Vice) plus the Spokesmen of the various authorities. On the agenda were the design code and phasing plan for the Marshalls development; generally good but we objected to a complete lack of reference to electric vehicles. In the code now is a requirement to provide charging points for each dwelling or justify the omission. I see a week later the Government plans consultation on making this universally compulsory.

Our Scrutiny Committee has been completely ineffectual for several years.

Before our first meeting of this year we had a really excellent afternoon's training session on the role of a scrutiny committee, and the excitement of the new chairman (a Conservative Councillor) was palpable: he must have used the phrase 'how exciting!' a dozen times during the session, admitting that he had never realised what such a committee should be about. So our first session was also exciting as we devised new ways to ensure that we really shall hold the new administration to account.

The Civic Affairs Committee had two interesting items: a parish wishing to reduce its quota of Councillors because it felt it had no hope of filling it; and another wishing to increase its quota to way over the norm for its size, because of the amount of assets it administers, and confident it can find the volunteers. I am frankly puzzled why some Parish Councils seem able to draw on committed and pro-active people while others (sadly, including Girton, Dry Drayton and Madingley) cannot even get enough people to stand at the election.

At the end of June officers arranged a tour of the waste and recycling unit run by Amey, and also our own waste collection service, both based at Waterbeach. If I can remember enough of the details of this very informative afternoon I'll be writing an article for our Parish magazines.

For the first time in many a moon there was a meeting of the leaders of all the Groups (LibDem, Tory, Labour and Independent) to be briefed by the Council Leader and share information. The top items on our agenda are still the Local Plan and Designation; we expect some communication soon on the former; on the latter we are concerned that the Government appears to wish to make an example of one or two of the 15 or so authorities eligible for it. We touched on the scrapping between the Combined Authority and the Greater Cambridge Partnership which could lead to the Government withdrawing significant funding to the latter. A lack of Government joined-up thinking? Who could imagine such a thing.

Finally, I have been informed of some minor Busway A/B changes in timetable. The details are available on line.

Douglas de Lacey