

Minutes of Madingley Parish Council Meeting

Monday 10th September 2018 at 7.30pm, Madingley Village Hall

Present: S Hawkins (SH) (Chairman), D Ousby (DO) (Vice-Chairman), J Stevenson-Hinde (JSH) (Councillor), F Naughton (FN) (Councillor)

Attending: S Meech (SM) (Clerk/RFO), D De Lacey (DD) (District Councillor), 5 members of the public

1. Apologies for absence and declarations of interest

Cllr Joseph sent an apology. No declarations of interest.

2. Public Forum

A member of the public highlighted that a patch of grass opposite Madingley Hall is looking messy, the stumps with chains are in bad repair, DO advised that this area is owned by the University. **Action** – Clerk to contact Estate Management at Madingley Hall to advise of concern.

The public also raised an issue with the pavement near Cambridge Road being in a bad state of repair. DO advised that he had a visit last year with a Highways Officer and it was discussed that the original works were not carried out to the correct standard and it was scraped out last year but keeps happening. **Action** – Cllr Joseph is to be informed of all concerns raised including the footpath on Cambridge Road outside the Stephen Perse school, outside the village hall and at the end of Cambridge Road where vegetation is encroaching creating a narrow gap. DO is to forward these locations to clerk. **Action** – FN to report the entrance to Moor Barns Farms entrance online as HGV's are damaging the verge.

3. Approval of minutes of meeting held on Thursday 12th July 2018 & Monday 30th July 2018

Both sets of minutes were signed as true and accurate copies.

4. Matters arising from minutes

Clerk has submitted the speedwatch sign request form. SH agreed to chase the missing High Street sign and put another request in for its replacement, DD advised that he would also investigate this issue. SH advised that he will be attending the coalition of parish council meeting next week on behalf of Madingley Parish Council (MPC). SH placed a thank you for Agricole in the Madingley News. It was agreed to speak with the Stephen Perse school after September regarding a donation for the play area. SH will review budget figures. DO will forward a litter bin request.

5. County Councillor/District Councillor/Parish Council Chairman Reports

DD presented his report to MPC. DD did advise that Heidi is still in charge of waste so DO should contact her regarding the litter bin. DD also advised that if MPC were unable to meet before a planning deadline an informal meeting could take place and DD could submit comments for MPC.

6. Transport & Highways

DO advised that he submitted the LHI application before its deadline to Cambridgeshire County Council (CCC) for the closure of The Avenue, however, he has not heard anything back as yet. **Action** – DO to chase the progress of MPC LHI application for closure of The Avenue.

SH & DO both advised of a full closure that is due to occur along the Bar Hill junction of the A14 towards Cambridge direction, however, a previous closure at Dry Drayton caused issues by funnelling through the village. The public highlighted their concern due to the history of problems within the village when closures have occurred and how even though it was raised they were just referred to the

website. DO advised that currently there is not much that can be done as it is not guaranteed to impact Madingley and is likely to have more impact on Dry Drayton. From Friday 14th September to Monday 16th September there will be a 3-night closure on Madingley Road for the bridge over the M11 and on 24th September to 27th September verge works will be carried out on the M11.

SH advised MPC of the Cambridge to Bedford proposal to provide a link from Cambridge to Oxford, SH specifically mentioned the Cambed Rail Road Group, a campaign group of 4 individuals funded by Shingay Cum Wendy Parish Council. The campaign is hoping to shift the Network Rail proposal away from their villages with a preferred route along the A428 through Madingley. SH was unable to find a website in relation to this campaign.

SH advised that the chicane at Church Lane was demolished but has now been fixed.

7. Planning

- **Applications received for consideration**
 - i. **Madingley Hall – S/3032/18/LB – Door works – Deadline expired**
 - ii. **4 Granary Court, CB23 8AN – S/3114/18/TC - Tree works – Deadline expired**
- **Decisions received from South Cambs District Council**
 - i. **Proposed mineral borrow pit for A14 improvements – Withdrawn**
 - ii. **St Marys Magdalene Church – Cold water main and cesspool – Approved**

8. Bus stop crossing – email from resident

An email was received by the clerk from a resident requesting for a bus stop to be instated at Madingley Mulch. There has previously been an argument with county over a bus stop sign and DO has raised this issue before for a bus stop with a county officer. However, he was told that a LHI application would need to be submitted, unfortunately MPC have already submitted one this year for the Avenue closure. It was suggested that a request is put forward for CCC to consider paying for this from their budget. **Action** – DO to send Cllr Joseph a map of the location and advise how it is used and especially for taking their children for school etc.

9. Freedom of Information document from Ian Dewar (CAPALC)

This document was circulated to councillors once received and before the meeting. **Action** – Clerk to upload the relevant documents to the website.

10. Emergency Planning document from SCDC

This document has been circulated to all councillors before the meeting. **Action** – SH to fill out the document and forward to clerk for submission to SCDC and uploading to the website.

11. Clerks SCP increase Point 20 to Point 21 including amendment to standing order & backpay

Clerk's salary column point was discussed before the July parish council at her appraisal. SH proposed the increase from 01/04/18 for the 18/19 scale and DO seconded, all councillors agreed. Standing order and covering letter was signed by SH and DO. Clerk to work out backpay from April 18.

12. Councillor Vacancy

Clerk had contacted CAPALC for advice for filling the remaining councillor vacancy. SH read out the advice which included publishing on notice boards and in the village magazine, contacting local organisations and word of mouth through current councillors.

13. Play area – including maintenance book

SH advised that the ROSPA book is still with Mark Robinson, SH will get the book back. It was also informed that the contact notice for users of the play area is now out of date and incorrect, Chris Baldwin offered to produce a new notice for the next parish council meeting. **Action** - Clerk to contact

the insurance company to confirm how frequently a safety check must be carried out on the play area by the Parish Council.

14. Bridleway closure

SH advised that he has not heard anything further with regards to bridleway number 2 at the edge of 800 wood, however, if it is closed he will push back against that decision.

15. Telephone kiosk – decommissioned

SH and SM advised that the telephone kiosk has now been decommissioned and the defibrillator is in SH possession so a decision now needs to be made for where the defibrillator will be placed and what housing will be required. DO informed MPC that the kiosk used to be located near to the village hall and a consideration could be moving it back and refurbishing it. JSH and the public questioned why the defibrillator could not just be placed on the outside of the village hall. This item is to be added to the village hall meeting next week under any other business. **Action** – Clerk to check why the decision was made previously to not place the defibrillator at the village hall and DO to investigate the cost and logistics of moving the telephone kiosk.

16. Clerks training including CILCA

Clerk has contacted CAPALC to enquire about CILCA training in the new year but has yet to hear back, however, in the meantime there is a full day's finance training course on Wednesday 3rd October 2018 that clerk feels would be beneficial to attend. SH proposed for clerk to attend the training, DO seconded and all councillors agreed.

17. Finance

- **Accounts review to date** - The balance of the current account as of 30th August 2018 was £2,345.10, FN signed and dated the original bank statement. The savings account balance as of 13th July 2018 was £10,358.35.
- **Payments received – None received**
- **Payments to hand**
 - i. **Madingley Village Hall – Hire for EO meeting - £20.00** – All councillors agreed payment – Cheque Number 101128 signed by SH and DO. *Local Government Act 1972, s.133.*
 - ii. **Madingley Village Hall – Grant Request - £1,022.00** - All councillors agreed payment – Cheque Number 101128 signed by SH and DO. *Local Government Act 1972, s.133.*
 - iii. **Vision ICT – Website Telephone Training - £90.00** – All councillors agreed payment – Cheque Number 101129 signed by SH and DO. *Local Government Act 1972, s.142.*
 - iv. **CGM Group Ltd – Grass Cutting (August) - £72.00** - All councillors agreed payment – Cheque Number 101130 signed by SH and DO. *Public Health Act 1875, s.164, Open Spaces Act 1906, s.9 & 10*
 - v. **Vernon Print & Design – Sept Newsletter - £217.00** - All councillors agreed payment – Cheque Number 101131 signed by SH and DO. *Local Government Act 1972, s. 142*
 - vi. **S Meech – Clerks Overtime & Expenses - £43.67** - All councillors agreed payment – Cheque Number 101132 signed by SH and DO. *Local Government Act 1972, S.112*
 - vii. **SLCC – Annual Membership - £50.00** – All councillors agreed payment – Cheque Number 101133 signed by SH and DO. *Local Government Act 1972, s.143.*

18. Correspondence

19. Any business for inclusion on the next agenda

- New standing orders
- New noticeboard
- Play area including Stephen Perse School

- Village sign

20. Date and time of next meeting – Thursday 18th October at 7.30pm

Meeting closed at 9.35pm