

Minutes of Madingley Parish Council Meeting

Monday 28th January 2019 at 7.30pm, Madingley Village Hall

Present: D Ousby (DO) (Vice-Chairman), F Naughton (FN) (Councillor), J Stevenson-Hinde (JSH) (Councillor), R Crichton-Stuart (RCS) (Newly Appointed Councillor)

Attending: S Etherington-Meech (SEM) (Clerk/RFO), Cllr D DeLacey (DD) (District Councillor), Cllr T Bygott (TB) (District Councillor), Laura Gates (LG) (Greater Cambridge Partnership), Joe Baker (JB) (on behalf of Greater Cambridge Partnership), R Buckley (RB) & L Buckley (LB) (Madingley News/Public), 4 members of the public

1. Apologies for absence and declarations of interest

No apologies for absence or declarations of interest

7. (b/f) a. Transport and Highways – GCP – Cambourne to Cambridge Better Public Transport Project

DO brought this item forward for discussion as LG and JB were in attendance from the Greater Cambridge Partnership (GCP) to make a presentation to Madingley Parish Council (MPC) and the public regarding the Phase 2 consultation for the Better Public Transport Project. All information including a questionnaire for the consultation can be found at:

<https://www.gretercambridge.org.uk/transport/transport-projects/cambourne-to-cambridge/>.

LG and JB presented an overview of the Phase 2 consultation. 3 different options were shown all broadly on the same corridor but JB explained what is critical is for Bourn Airfield to be served. He indicated some figures for costings of the 3 projects – Option 1 (43 million), Option 2 (25 million) and Option 3 (38 million). JB & LG advised that a *Have Your Say* booklet should be delivered to every household in the parish and local resident views will help to shape the project – The consultation opens on Monday 4th February 2019 and will close at midnight on Sunday 31st March 2019. A decision will be made in Autumn 2019.

A member of the public raised a concern over huge amounts of congestion a mile away from Madingley Mulch, congestion is largely caused at the M11 junction. JB advised that the consultation is a process to investigate all options, the purpose of the scheme is not just for now but for the future and how people can be connected from their homes to Cambridge. LG & JB advised that they were in attendance to hear what views parishes have and that each community will have its own issues. They advised that there are limits to what changes can occur on Madingley Road due to frontage such as the cemetery so some short-term measures could be put in place, however, some measures cannot amend the frontage.

RCS questioned as to how people using Park & Rides will be encouraged to use ones that are further out from the centre of Cambridge. JB advised that there are 2 groups, firstly local residents and commuters whom are likely to park on the outskirts before the centre, however, secondly tourist/visitors are likely to try to park closer as they will be unaware of the M11 congestion.

TB asked if engineers have combined and looked at all proposals such as the conversion to metro. JB advised that there has been liaising between teams, example queries are whether metro trains would be able to enter Park & Ride sites – Waterworks would most likely be the easier, however, it will depend on the vehicles that are in the Mayor's proposals due to be released in March 2019. FN raised concern that only schemes are being considered for the metro and what if the metro does not go ahead. LG & LB agreed that this is a valid question for consideration and there will be more clarity in March 2019. LG & LB left the meeting at 8pm

2. Public Forum

The public requested an update on Community Speedwatch Signs for the parish. **Action** – SEM to investigate signs and e/mail Simeon Carroll to chase them up.

A member of the public also queried as to how the roundabout at Barton Road is displaying blue road signs unsuitable for HGV signs? DO advised that these were erected during recent roadworks, one expects as a planned improvement.

Action – FN to chase Peter Wilderspin at Madingley Hall for the damaged posts and chain on the grass outside the Three Horseshoes as it has still not been rectified.

Action – SEM to email Cllr Lina Joseph to advise that the High Street sign has still not be replaced and the Avenue sign is currently lying in the grass opposite the Dry Drayton Road junction.

3. Approval of minutes of meeting held on Wednesday 28th November 2018

Minutes were approved and signed by DO as a true and accurate copy of the meeting.

4. Matters arising from minutes

No matter arising from the minutes

5. Co-option – councillor’s vacancy – new councillor training 9th February 2019

DO advised that RCS had applied to MPC for the councillor vacancy. DO proposed to co-opt RCS as councillor and both JSH & FN were in agreement – RESOLVED. DO and councillors welcomed RCS and asked him to join them for the rest of the parish council meeting. Acceptance of office was signed by RCS and SEM and code of conduct agreed by RCS. Register of interest to be sent to SEM asap so that a copy can be sent to SCDC. SEM has sent RCS details of the new councillor training he is to advise her if he is able to attend so she can arrange booking and also SEM to set up councillor dedicated email for RCS.

6. County Councillor/District Councillor/Parish Council Chairman Reports

DD report – See Appendix 1

TB report – See Appendix 2

DD noted the absence again of County Cllr Nieto (nee Joseph) and perhaps the chairman would consider inviting her to attend more regularly. It was AGREED that the clerk should write to the County Councillor to inviting her to attend the next meeting and future meetings of MPC.

7. Transport & Highways

a. GCP – Cambourne to Cambridge Better Public Transport Project

This item is to be added to the February agenda to produce a formal response

b. The Avenue including LHI application including Bidwell’s objection

Bidwell’s are the agent acting for Trinity College. DO provided feedback to MPC and the public to all discussions that have occurred relating to the LHI application since the last parish council meeting. See Appendix 3 for DO notes.

The public thanked DO for all the work he has carried out for this application. Following the feasibility cost estimate MPC needed to agree to increase their contribution for the works to £2,547.40, DO proposed, all councillors agreed as there are reserves in the saving account. RESOLVED. **Action** – SEM to send confirmation email to Joshua Rutherford at Highways to advise that MPC have agreed to increase their contribution.

Action – DD to chase response to application from Girton Parish Council

c. Madingley Road traffic lights junction with M11

This item was dealt directly with a member of the public and Cllr Joseph.

8. Planning

a. Applications received for consideration

i. S/4767/18/FL – Madingley Hall – Temporary Office Building for 3 years – No comments from MPC

b. Decisions received from South Cambs District Council

i. S/4062/18/LB & S/4061/18/FL – Madingley Hall – Garage alterations – Granted

ii. S/4112/18/TC – Madingley Hall – Tree Works – No objections

iii. S/4305/18/TC – Avenue House – Tree Works – No objections

9. Play area including Stephen Perse grant funding request

MPC have still not received a response from their second letter sent to the Stephen Perse school in December asking them to consider grant funding towards the upkeep of the play area. So far 2 letters have been sent to the headmistress and the school are still frequently making use of the play area.

Action – Clerk to send another letter advising no response received as yet.

FN produced a picture of the play area sign and asked DO and SEM to ensure details were correct in order for a new sign to be produced.

10. Defibrillator/phone box/relocation/discussion with village hall committee

FN advised that a lot of work is required for this item and highlighted some important figures relating to lives saved through the use of defibrillators stressing how important it is to ensure the defibrillator is installed promptly. There are 3 options available – attaching the defibrillator to the side of a communal building (cheapest option), placing the defibrillator in the existing phone box (2nd cheapest option) and thirdly to relocate the phone box (most expensive option). CB advised that if the defibrillator was to be placed on the village hall it would ideally be situated on the side of the village hall. DO advised that SCDC do have grant funding for projects of £1,000 or slightly over if a parish has 160 or less electors. DO the preferred location for the defibrillator is the village hall

Action – CB to obtain quotations for supplying electricity from the village hall to the defibrillator.

FN to obtain the defibrillator from Stuart Hawkins and take the defibrillator to the ambulance service for their view on suitability of use.

The future of the telephone kiosk is to be discussed at the next parish council meeting

11. Noticeboard

Action – Councillors to investigate noticeboards for the next meeting so that an order can be made – noticeboard to be of a size to accommodate 8 x A4 sheets

Action – Contact details for noticeboard to be updated and to include RCS details.

12. New email addresses and cloud storage

VisionICT whom hosted the website for MPC have set up hosted email addresses for the clerk, chairman and councillors and cloud storage is now in place for the clerk. **Action** – SEM to set up an email address for RCS

13. Change of address and signature removal on bank account

FN has now been added to the Cambridge Building Society account and Stuart Hawkins signature removed. DO, FN & JSH are currently in the process and formalities of making signature and address changes on the Barclays account.

14. Bank account change

SEM received feedback from other parish councils as to where they bank and the majority were with Unity bank and some others with Lloyds. All information was circulated to the councillors for their thoughts and it was agreed for SEM to see how she finds Lloyds to make changes etc for the new parish she has taken on as clerk before any decisions are made.

15. CILCA training

The spring term for training for the CILCA qualification is due to start in April 2019, DO proposed for clerk to carry out training and all councillors were in agreement RESOLVED.

16. Finance

- a. **Accounts review to date including final budget** – The finance spreadsheet was circulated to all councillors before the meeting. See Appendix 4 for final budget document. Barclays Current Account balance as of 28th December 2018 was £4,945.62 and the Cambridge Building Society was £10,379.03 with £20.68 interest earned on 31st December 2018.
- b. **Payments received - None**
- c. **Payments to hand**
 - i. **S Meech – Clerks Overtime & Expenses – £37.37** - All councillors agreed payment – Cheque Number 101141 signed by JSH and DO. *Local Government Act 1972, S.112*
 - ii. **VisionICT – Hosted email accounts/Annual Data Backup - £86.40 & £204.00** - All councillors agreed payment – Cheque Number 101142 signed by JSH and DO. *Local Government Act 1972, s.142.*
 - iii. **Cambridgeshire ACRE Membership - £57.00** - All councillors agreed that this membership has not been utilised for a long time and therefore decide to no longer renew it.
 - iv. **Vernon Print & Design – December Newsletter - £289.00** - All councillors agreed payment – Cheque Number 101143 signed by JSH and DO. *Local Government Act 1972, s.142.*
 - v. **Madingley Village Hall – Hall Hire - £80.00** - All councillors agreed payment – Cheque Number 101144 signed by JSH and DO. *Local Government Act 1972, s.133 7 Local Government Act 1972, Schedule 12, paragraph 15.*

17. Correspondence

All circulated by email.

18. Any business for inclusion on the next agenda

No additional items

19. Date and time of next meeting – Monday 25th February 2019 at 7.30pm

Meeting closed at 9.45pm

Appendix 1

It was with great sadness that I learned of the death of the Mayor of Cambridge, Nigel Gawthrop, while he was on holiday scuba diving in South Africa. He and I had become good friends and had plans for a number of projects to do together.

We began December with the Civic Affairs committee again being asked to increase and decrease the sizes of two Parish Councils. We were not convinced that the request to increase could be justified (or that the requisite volunteers would materialise) and so refused to approve it. The Parish Chairman was apparently very angry, but we are not just a rubber stamp and we need good evidence for our decisions.

I have been very keen to improve morale at South Cambs Hall, and to integrate Officers and Councillors; so I was delighted when one of our new Councillors agreed to run a quiz for me on the evening of my Officers' Reception. The whole day was a great success with my PA organising the catering for the reception and a fish-and-chips supper in the quiz. A staff team narrowly beat a team of LibDem Councillors, Father Christmas presided over the scoring, and a good time was had by all. Later in the week the Vice-Chairman and I visited every Officer with a bag of sweets and oranges to give a personal Thank-you. Many teams decorate their desks for the festive season, and we also had a very enjoyable afternoon exploring them and awarding prizes and certificates for the best.

Not the least of the various activities the staff have done over the year is to collect Christmas gifts for patients at Fulbourn hospital; they collected more gifts than there are patients and these were handed over in a short ceremony at our Christmas tree.

The County has laid on briefing to help us understand how the various parts of the planning system fit together in assessing large new developments; it is a shame that many members of the planning committees were conspicuous by their absence. We are assured that transport assessments should prevent traffic chaos: they produce an estimate of the number of viable trips on the current roads: if this is exceeded the development must stop until improvements are made -- for instance the dualling of the A10. I pointed out that such works would for an extensive period significantly reduce road capacity, a factor which apparently is beyond our ability to handle. However, it was generally agreed that we should encourage more local input into the desiderata of new developments, and that we must learn to do better.

The JDCC had no plans to consider at its monthly meeting, but was given a briefing on the new primary school for the Wing development. My greatest concern was the effect it might have on neighbouring schools: we were assured that there would be a cap on the number of pupils 'but financial viability is relevant'. This is remarkably similar to the assurances we were given about the University primary school at Eddington which has wreaked havoc in neighbouring schools. I was also sorry that there is only cycle/scooter parking for 50% of the pupils, in a very compact community whose residents will probably be very concerned about sustainability.

Douglas de Lacey

Appendix 2

District Councillor's Report - Cllr Tom Bygott – 28 Jan 2019

Greater Cambridge Housing Strategy 2019-2023

South Cambs District Council and Cambridge City Council are working together on a strategy document on housing supply for the next five years. Their plan is to develop a joint Housing Supplementary Planning Document (SPD) to supplement the Local Plan housing requirements. (I had wanted to send residents a link to the consultation that was held on the document, however the consultation was not long enough and closed before the publication date of this newsletter.)

The document can be found at: www.scambs.gov.uk/media/12790/greater-cambridge-housingstrategy-consultation-final-draft.pdf

Madingley is not mentioned by name in the document, nor are the other villages as it is a high-level strategy document rather than a detailed set of proposals for development sites.

It says: “Through our Local Plans we know that we need to deliver an additional 33,500 homes up to 2031; 19,500 in South Cambridgeshire and 14,000 in Cambridge.” It goes on to suggest that “higher housing target numbers are likely to be needed if the potential for higher growth in employment is to be met”.

This suggests that the SPD document might propose new developments beyond those already agreed in the Local Plan, possibly including some that were previously rejected.

Practical Brexit information for householders

Lots of people have been offering their opinions about Brexit, and rather than giving you my views (EU membership is outside the remit of the District Council), I thought it would be more useful to provide some practical information.

The Government has published a series of advice sheets to help both householders and businesses to prepare for a No Deal Brexit. These can be found at:

www.gov.uk/government/collections/how-to-prepare-if-the-uk-leaves-the-eu-with-no-deal

The majority are aimed at businesses, but four are worth having a look at:

- Passport validity. UK passport holders are currently exempt from a requirement to show six months of remaining validity to their passport when entering the EU. This can be rectified by replacing your passport six months prior to expiry. Doing so on a regular basis adds 5% or £3.78 to the cost of holding a ten year passport.
- Driving licences. Some EU countries may require an International Driving Permit to be shown alongside a British driving licence. These can be bought for £5.50 from some post offices, including Cambridge, but not those in smaller villages. There are two types: the 1949 Geneva Convention on Road Traffic for Ireland, Spain, Malta and Cyprus, and the 1968 Vienna Convention for all other EU countries.
- Motor insurance. All vehicle insurance policies issued in the UK must provide at least thirdparty cover throughout the EU. UK policy holders currently have an exemption from showing a Green Card document. In the event of No Deal, you need to ask your insurer to issue you with a Green Card document as proof of the insurance cover that you already hold.
- Mobile phone roaming. The EU currently places a cap on mobile phone roaming charges. It is the UK Government's intention to replicate this cap for UK contract holders, but must wait until after March 29th before doing so. Look carefully at whether your mobile phone operator tries to take advantage of this interval in regulation. This can be avoided by buying a prepaid SIM card, available from most convenience stores from €10, until the cap has been restored.

Girton Art Railings

I would like to congratulate sculptor Matthew Sanderson and Girton Town Charity for the splendid new Art Railings for St Andrew's churchyard, and for the new bus shelter, in Girton. Over the past few weeks I have watched people enjoying the new railings and being fascinated by the detail of the sculpture. It is not only a beautiful enhancement to Girton's streetscape, but appears to be solidly

constructed from good quality materials that will stand the test of time. If you haven't been over to Girton since these were installed, it's worth visiting to have a look.

Cllr Tom Bygott

cldr@bygott.net

07765 475 513

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Appendix 3

28/1/19 The Avenue closure - update notes from Cllr Ousby (Chair)

After meeting with County Highways Officer on site on 5th December the following were contacted as advised regarding the proposal to close The Avenue

Dry Drayton PC	<p>Attended PC meeting on 8th January and presented case at open forum. DPC unable to provide formal feedback as not an agenda item.</p> <p>Main concern expressed is about traffic coming into DD especially on DD road and on Park Lane in particular. Assured DPC that the ATC paid for by MPC in Feb 2018 found no significant increase in traffic levels on DD Road, but that MPC would support any measures to mitigate the volume & speed of traffic on DD Road as this also affects MPC residents.</p> <p>Cllr Harford (County) raised issue that there was no consultation with DDPC on the TTRO and made the mistaken allegation that MPC had applied for the TTRO. I explained that the TTRO had been made by Costain acting for HE and that MPC were not consulted either.</p>
Girton PC	No response
Cllr De Lacey (Girton, SCDC)	No response
Cllr Bygott (Girton, SCDC)	No response
Beck Brook Farm	<p>Visited and discussed proposal with written response received in 11/1/19. Concern would be if closure point were to be in existing location as they have suffered considerable damage to their garden & entrance from HGVs trying to turn. Would need sufficient size turning heads in place but not near their property entrance.</p>
University Estates Management	<p>Responded on 20/12/18. Could not comment formally yet on the University's position, but confirmed there was no strong feedback from discussions he has had against the closure. Suggested that closure point and turning heads could be better accommodated by moving the closure point to the junction with the new local access road, but would need to see a reasonably detailed draft design to be able to comment further</p>
Bidwell (for Trinity)	<p>Object to the closure on the grounds that Trinity would want 'two way' access to its land. Made the comment that the stopped up section of road <u>would become a magnet for fly tipping and other anti social behaviour</u> but failed to provide any evidence to support that allegation when it was pointed out that the road had been stopped up for almost 2 years and there had been very little in the way of fly tipping and no reported anti social behaviour.</p> <p>Upon further investigation, it was also found that Trinity does not have direct access to its land from The Avenue. The gateway from The</p>

	Avenue by Madingley Brickpits is actually part of the Madingley Estate, not Trinity Land. Trinity did have an access gate further north off The Avenue, but this was where the new Local Access road is now situated. Trinity have failed to confirm when asked where their direct access is to their land. This would be either a) through the Madingley Estate or b) from the new Local Access Road itself, where it is presumed that Trinity would have agreed details with Highways England to connect their land to the new Local Access Road should they have needed it.
Cllr Lina Joseph	Very supportive and has no doubt the closure will go ahead (26/11/18)
Heidi Allen MP	22/1/19 – “I can confirm that this being a Council matter, it is entirely appropriate that local Councillors support the application in the first instance”
Not yet consulted	Tenant of Madingley Estate

Joshua Rutherford (County Council Highways Officer) produced a feasibility cost estimate (18/12/18) as follows:

item	Estimated cost
Staff Costs	£1,237.72
Labour	£2,736.00
Equipment	£1,440.00
Materials	£3,128.00
Traffic Management	£365
Legal Traffic Regulation Order and potential work by CCC legal team	£2,500
Sub-total	£11,406.72
10% risk contingency	£1,140.67
Grand Total / total budget	£12,547.39
MPC contribution (10%)	£2,547.40

The feasibility cost estimate demonstrates that the closure of The Avenue, including the associated works to create the turning heads, could be accommodated within the LHI budget limit. However this would require a larger contribution from MPC than the Council has previously agreed, **and the Council will therefore need to agree to increase its contribution to £2,547.40**

Panel Meeting 14th January

The meeting went as well as we could have hoped for, and the panel appreciated the effort we have gone to date and were especially influenced by the completed consultation forms, showing around 75% in favour of the closure.

The outcome of the 2019/20 LHI panel should be known by the end of March. Until then Mr Rutherford has requested that HE keep the road closed until the outcome is known.

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Appendix 4

Budget	2018-19	2019-20
Audit Fees	£ 180	£ 180
Clerk's Salary	£ 2,700	£ 2,235
Clerk's Tax	£ -	£ -
Clerk's Overtime	£ 400	£ 505
Clerk's Expenses	£ 150	£ 150
Councillor Expenses	£ 100	£ -
Community Projects	£ 50	£ -
Donations - S137	£ 100	£ -
Election Expenses	£ 75	£ -
Footway Lighting	£ 1,000	£ 1,000
GDPR/DPO	£ 25	£ 25
Grant Funding	£ -	£ -
Hire of Hall	£ 80	£ 160
Insurance	£ 450	£ 470
Madingley News	£ 1,250	£ 1,250
Miscellaneous	£ 700	£ -
Play area - Grass Cutting	£ 500	£ 500
Play area - Maintenance	£ 450	£ 450
Play area - Rent	£ 68	£ 68
Play area - Annual Inspection	£ 105	£ 110
Subscriptions & Fees	£ 250	£ 250
Traffic Calming	£ 1,864	£ -
Training	£ 300	£ 300
Village Hall - Grass Cutting	£ 650	£ 650
Village Hall	£ 1,200	£ 1,200
Website	£ 963	£ 200
total expenditure	£ 13,610	£ 9,703
income		
Reclaimed VAT	£ 675	£ 150
Deposit Account Interest	£ -	
Donations	£ -	
Grant Funding	£ -	
Miscellaneous	£ 2,135	
Madingley News	£ 280	£ 280
Traffic Calming	£ -	
Precept	£ 7,397	£ 8,692
Total Income	£ 10,487	£ 9,122
Xfr from reserves required	£ 3,123	£ 581
precept increase %		18%