

Draft until signed

Minutes of Madingley Parish Council Meeting

Monday 1st July 2019 at 7.30pm, Madingley Village Hall

Present: D Ousby (DO) (Chair), J Stevenson-Hinde (JSH) (Vice-Chair), F Naughton (FN) (Councillor), R Crichton-Stuart (RCS) (Councillor)

Attending: S Etherington-Meech (SEM) (Clerk/RFO), Cllr T Bygott (TB) (District Councillor), 9 members of the public

1. Apologies for absence and declarations of interest/dispensations

Cllr De Lacey sent an apology. No apology was received from Cllr Nieto. RCS advised that he would be late. No declarations of interest or dispensations.

2. Public Forum

A member of the public raised an issue of tractors and farm vehicles coming through the village, on Friday 21st June there were four or more vehicles counted in an hour, the first being heard at 4.15am and the last at 11.30pm, causing disturbance mainly at night but in the day also. Weight and not just speed are a concern with houses vibrating as vehicles pass by and also cars are having to mount pavements by parked cars to avoid farm vehicles. DO agreed it seems unusually busy for this time of year and believes there has been lots of harvesting. An increased volume of container lorries was also noted as coming through the village and the public generally have noticed an increase in the volume of traffic and the number of HGVs since the Avenue has reopened. Continuous traffic issues in the parish were noted and DO advised that vehicles driving on pavements is a highways offence and suggested the public note registration numbers although it was asked that the police are overstretched and unlikely to have resources to investigate. **Action** – SEM to re-send the farm vehicle letter sent last year to the Madingley Estate and Trinity College to advise of complaints received again regarding drivers, anti-social behaviour, anti-social hours and that the marked increase in the number of skid marks on the roads are a clear indication of poor driving habits and increased HGV traffic.

The public questioned MPC with regard to road closures planned for July, DO advised that he has received an email from highways advising of three closures on the Avenue, High Street and Church Lane for capital improvement works. DO believes the broken part of pavement on the High Street is included although was unsure about the Church Lane closure. The public advised that they have looked at the county capital plan and the Avenue was not included for imminent works, however, is on the road closure plan for the next few weeks. A member of the public suggested MPC encourage highways request a hold on resurfacing of the Avenue, DO advised that MPC have already done this and that this item would be covered later in the meeting. A member of the public also raised a concern regarding a hole in the pavement that her foot went through on Cambridge Road where the pavement stops and becomes grass just before you go into Cambridge, Cambridge Road was noted as dangerous. **Action** – SEM too investigate exactly what works have been planned for Madingley as they are vague.

A resident whom is a botanical illustrator advised MPC and the public that she has been carrying out a survey of wildflowers in Madingley and has currently found 14 species of wildflowers in two plots. She made a plea to the parish to change habits and to not mow lawns as frequently to assist wildflowers to grow. She advised of statistics from Kew Gardens that state 571 plants have disappeared worldwide and become extinct, there are not enough wildflowers in the world to support pollinating insects that keep humans alive. The resident advised is considering a flora between this summer and next of all the flowers in Madingley. DO advised of a report in the 1980s at the brick pits of wildflowers and animals for comparison. DO advised that MPC requested after their last meeting that

the grass cutting contractor leaves a strip of grass uncut against the village hall wall. A member of the public and DO suggested displaying public educational information on the noticeboard and Madingley News in relation to this.

3. Approval of minutes of meeting held on Monday 20th May 2019

Minutes of the Annual Parish Council Meeting were signed and dated by DO, the amount of public that attended the meeting was amended from 5 to 15 and signed by the chairman.

4. Matters arising from minutes

9 a) Planning Application for 12 & 13 Church Lane (S/1260/TC) MPC objected to this application and a resolution was sent to the planning officer by SEM.

RCS arrived at 7.54pm

However, the resident has contacted DO stating that the planning officer has not determined the application by default as tree works applications expire after 6 weeks. Therefore, if South Cambs District Council (SCDC) do not determine an application a resident can go ahead and cut a tree down, the resident is concerned that this maybe an issue and DO recommended that as SCDC have not determined the application an emergency Tree Preservation Order (TPO) should be applied for. DO advised that he has discussed this with Cllr De Lacey and cabinet and would appreciate if TB could note also and to also investigate why SCDC have not responded to the clear concerns that MPC submitted. DO explained the many reasons that MPC objected to the application. DO raised concern that the application should not have been registered if evidence does not support the application.

Action – DO requested TB to investigate and SEM to forward the objection email.

5. County Councillor/District Councillor/Parish Council Chairman Reports

See Appendix 3 for Cllr De Lacey's Report

TB thanked FN for following up the missing High Street sign. TB tried all afternoon to contact address management regarding the damaged and missing street signs, however, he was unsuccessful. TB advised that he is happy to deal with this.

TB loved the idea of a wildflower audit and suggested publicising around the whole district to encourage other parishes to also carry these out. TB advised that he may be able to get SCDC involved, JSH enquired as to how accessible information would be to the public for a project such as this and was advised that an application would need to be made to the director Beverley Glover at the University Botanical Gardens. RCS advised that the Stephen Perse school would also likely be interested in being involved in a project such as this one, especially as they are desperate to have a community project in Madingley.

TB apologised for not being able to attend the annual parish council meeting. TB mentioned an article in the Madingley News regarding the A1307 (new local access road) and his enthusiasm for the road for driving north on the M11, wanting to avoid the A14 traffic, skipping off onto Madingley Road and coming up through the village and through Dry Drayton to get to the A14, feeling that it is a great way to go past the village and not through it avoiding miles of traffic. However, DO questioned how this would work if you were on the M11 and wanted to access the new local access road. TB advised options include turning right and going through Madingley Road and up through Storey Way and through Eddington, however, he would not encourage this although it is more likely to rat run here than through Madingley. DO disagreed as he believes traffic will come off at Junction 13 and then down Cambridge Road, then High Street and either go down the Avenue or Dry Drayton Road to connect to the A14 as traffic does currently or traffic could just carry on along the local access road but Eddington will be too slow with speed bumps so it will be faster through Madingley or Dry Drayton.

DO also raised the lack of connectivity with Girton Interchange and the A428. He stated this was also noted at a recent South Cambridgeshire District Council cabinet meeting by fellow Council members

of TB and was seen as one of the main issues not being addressed by the A428 Black Cat to Caxton Gibbet upgrade. Cabinet noted the lack of connectivity between the M11 and A428 as a critical issue and one that the planned A428 upgrade must address, if it is to deliver its promise of improving journeys between Milton Keynes and Cambridge. It was noted that consultants employed by both Highways England and Cambridgeshire County Council agreed during the A14 inquiry that the lack of connectivity and the increased demand to travel between the A428/M11/A14 will result in Madingley seeing a substantial increase in traffic volumes, principally due to the all ways connection of the new local access road to The Avenue. Madingley are beginning to see this now and when the new local access road is fully complete volumes are projected to increase to 8,400 vehicles a day from the 1,400 vehicles a day measured by Highways England prior to the commencement of the A14 works. Most of this increased volume in traffic will be felt particularly on the High Street, Church Lane, Cambridge Road and Dry Drayton Road will also see an increase in traffic, especially at peak hours, all due to the way the new local access road is connected to The Avenue, hence the need to close The Avenue to through traffic. TB advised that he is already committed to a right turn from the A428 onto the M11 at the Girton Interchange and firstly supported this in 2007.

TB advised that he is happy to support the closure of the Avenue and would also like to work together with Dry Drayton to close Park Lane at the same time. Park Lane is incredibly narrow and not ideal for driving along and he believes both roads should be closed at once. DO suggested Cllr Lynda Harford's support would be appreciated and she may also support Madingley's application if she supports Park Lane, TB mentioned that she represents Dry Drayton and not Madingley, TB will discuss this with her. DO explained that this goes beyond just stopping traffic but creating a non-motorised route that can be used to access the local access road, DO advised of MPC Greenways Vision proposal including that bridleways are more accessible than footpaths. DO raised the issue of Girton Footpath 8 and how difficult it is to see where it even goes as it is terribly overgrown and the woodlands by Beck Brook are impenetrable and in need of maintenance. DO proposed that MPC could look after it if Girton Parish Council are willing, as it is on the Madingley side of the A14 and if this path of the route becomes more accessible it could be enjoyed as an alternative route that is not alongside the new 60mph local access road, with the unpleasant noise and pollution that no motorised users would have to suffer. JSH advised that this vision helps to unite the villages how they used to be rather than separate islands separated by roads. TB said that he thinks this is a wonderful vision that he is happy to support.

TB advised that yesterday the first blue plaque in South Cambridgeshire was unveiled at the college in Girton and this official scheme is for any village in South Cambridgeshire that knows of a famous event, famous individual who should be commemorated. If more information is required an internet search can be made for South Cambridgeshire blue plaques.

6. Ongoing Issues register – See Appendix

See Appendix 1

The register has been set up to show MPC ongoing issues – Item 1 & 2 were included on the agenda
Item 3 – Ongoing issue – no update at present

Item 4 - FN advised that a grant application for defibrillator housing has now been made

Item 5 - Need to agree text/size for plaque once noticeboard erected, awaiting John Freegard to advise on availability for erection, Chris Baldwin advised that he is still happy to store the noticeboard

Item 6 - Broken drains – agenda item for September agenda

Item 7 - DO advised still have a councillor vacancy if any members of the parish are interested.

7. Transport & Highways

a. The Avenue

DO advised that he had received correspondence from Joshua Rutherford (Highways Officer) regarding the Avenue. Unfortunately it reverts back to the County's previous decision of waiting until the local access road is complete to review traffic in the months after

completion and then waiting another year before another traffic survey is carried out, this was an agreement they reached with Highways England when they were issued the consent order for the works, reasoning being they want Highways England to pay for it. They do not seem to have acknowledged that MPC have made an application under the A14 legacy fund, TB advised that he is happy to provide any support he can and will contact Pam Hobson and Joshua Smith at Highways England Stakeholder Engagement whom are overseeing the legacy fund. **Action** – DO provided TB with full contact details to contact and chase up MPC legacy fund application.

DO also advised that Andrew Preston another county officer was at the legacy fund meeting and that he explained what projects are funded by county capital programmes and S106 monies to give people an idea of what schemes were already being considered. DO advised TB that there is a summary of the schemes in Dry Drayton and Girton included in the most recent edition of the Madingley News. DO advised of timescales - submission of proposal is by 31st May 2019, at the end of June there will be an internal review of submissions, end of June/early July email notification of outcome will be provided, and if a decision is made to do anything MPC will have till the end of July to get 3 quotes and contractors appointed and works carried out by March 2020. TB advised it is best not to put speed bumps near houses as residents can hear vehicles going over bumps in the night. DO explained all the proposals that were submitted by MPC in its Greenways Vision proposal.

b. Pavement on Cambridge Rd outside Stephen Perse school and 30 mph chicane

DO advised that he is unsure if the planned works on Cambridge Road will address these issues. He advised that on Cambridge Road just going out of village, as you come up to the chicane that instead of curbs there are muddle puddles created by trucks etc, it is difficult to walk through here, however it has been like this for years, it would be great if this will be addressed. The pavement outside the Stephen Perse school is much higher than it should be due to layers being added to the pavements over the years and when people stop here they cannot get out of their cars as they have to go in the road, the pavement has cracked and heaved and moved, it all needs digging up and re-laying – will also be good if this is carried out. TB advised these are county council matters. **Action** – Contact to be made with Cllr Lina Nieto regarding these issues.

c. Church Lane/St Neots Rd crossover/island – lack of suitable pavement Madingley Mulch side

DO advised that at the top of Church Lane on the Madingley Mulch side of the road where there is a footpath that goes all the way down into Coton there is a pavement on the Church Lane crossover to the island then a bit of tarmac, however, when you crossover over to the St Neots side there is nothing and no viable crossovers. This route would be taken for Coton school or to get the Hardwick and parents can be seen struggling across the road with children, the job is unfinished and should be filled in.

d. State of footpath on High St by speed bumps (maybe included in capital budget for repair)

MPC believe this is included in the capital budget for improvements.

e. Lack of maintenance of Girton footpath 8 – bad state of repair

This was discussed under item 5. **Action** – TB will mention this next time he is at a Girton meeting.

f. CPCA Local Transport Plan Consultation – starts 17/06/19 and ends 27/09/19

TB has read this consultation and DO asked if there are any items MPC should consider. TB advised that there are some good projects although some are odd such as p.73 a motorway extension of the M11 to connect just outside Wisbech on A47, the idea of a giant motorway cross country straight to Wisbech without having to go through Huntingdon or Ely. TB believed that the transport plan has more projects than money available and as far as big road works he believes that the A47 from Peterborough to Norwich should be the focus for residents in the Fenlands as it has an accident black spot in Norwich and there is no other way to get anywhere in the country.

TB is transport spokesman for the conservative group in South Cambs so he has put in to stop the motorway idea to Wisbech. DO questioned if the A428 connection to Girton Interchange has come up, TB advised that James Palmer has written to Highways England regarding the narrowing of the A428 to one lane, TB and district councillors in Cambourne will too. They have all been given the same answer that more people are travelling down the A14 than the A428 and all traffic modelling is based on current numbers and does not take account of the building of the black cat roundabout to Caxton Gibbet and the massive housing developments next to St Neots and south of Bedford and a 4 lane dual carriageway all the way from Norwich to Swindon. A third of traffic on Madingley Rise in morning wants to connect to M11. TB suggested having a roundabout with one exit and one entrance somewhere on the local access road to get off the local access road and then onto the M11, which would perhaps not be able to carry such a high capacity of traffic, but it would be cheaper. DO advised that this proposal would not provide any connectivity between the A428 and the M11 and that the Girton interchange issue should have been dealt with before A14 upgrade and next A428 upgrade. **Action** – DO to draft a response to the consultation

g. Speedwatch signage erection issues – see Simeon Carroll email

DO advised that the parish may have noticed that speedwatch signs have been erected, however, they have not gone up in the way MPC and the speedwatch team anticipated and they are not happy with the works. One erected at the top of Church Lane has been nailed onto a wooden post and not fixed correctly (i.e. onto a metal post) by the 30mph sign, this wooden post is about 15 years old and is showing signs of decay, so is not an appropriate place to affix a sign that is designed to be mounted onto a metal post. The specification received from the Highways Officer was to screw the signs onto the metal posts and in some cases the metal posts were to be raised to accommodate the speedwatch signs, specifically it was not recommended that they were fixed onto wooden gates. **Action** – Clerk to write to Simeon Carroll to advise MPC are unhappy with installation and it does not meet with his specification he sent to us and we would like the work remediated and MPC will not pay any invoices until this happens.

8. Planning

a. Applications received for consideration – None received

3 tree works applications were received after the agenda was produced. Firstly S/2263/19/TC was already discussed as a matter arising earlier in the agenda under the previous tree works application (S/1260/19/TC). S/2272/19/TC – The Old Vicarage – Tree works – Sycamore tree causing structural damage to wall – MPC had no objections to this application. S/2275/19/TC – University of Cambridge – Tree works – MPC had no objections to this application MPC did not feel that an extraordinary meeting was required to discuss these applications any further.

b. Decisions received from South Cambs District Council – None received

9. Public Consultation on Histon and Impington Neighbourhood Plan

MPC requested that the details of this neighbourhood plan were circulated again to the councillors.

Action – Clerk to re-send to councillors

10. Asset register review and adoption

Clerk updated the asset register as part of her audit procedure. JSH questioned again and is concerned as to what the street furniture actually is and why it is still listed if we do not know what this is. It was suggested that it could accommodate items such as the village sign, benches etc. **Action** – Chris Baldwin will contact a previous chairman of the council to see if he can advise as to what this item may relate to.

11. Amended Barclays standing order for clerks' salary due to increase in hours worked

Due to the personal nature of this item it was moved and discussed after the meeting was closed and the public left the meeting.

12. Online banking – agreement of authorised signatories

FN visited Barclays and received an up to date bank statement addressed to DO at his home address in order for the grant application for the defibrillator to be processed. FN enquired at the bank regarding online banking set up and Barclays would like MPC to confirm as to who should be online signatories – RESOLVED - MPC would like all signatories to have access to online banking. **Action** – FN to contact Barclays to advise of signatories and to enquire as to whether the clerk could set up the payments and then 2 separate signatories authorise the payments.

13. Finance

a. Accounts review to date and 18/19 internal audit feedback

Finance spreadsheet, bank reconciliation (see Appendix 2) and internal audit report circulated to councillors before the meeting. Clerk provided MPC with the internal audit feedback and advised that the only action for future that needs to be taken is that *'the parish council should ensure that confidential employment items are held, and recorded, in private'*. Clerk has now given the audit file to RCS to hold and posted the Notice of Public Rights together with the Annual Governance and Accountability Return.

b. Payments received

i. The Design Branch – Madingley News Advert - £45.00

c. Payments to hand

i. S Meech – Clerks Overtime & Expenses – £184.56 – All councillors agreed payment RESOLVED – Cheque Number 101171 signed by RCS and FN. *Local Government Act 1972, S.112.*

ii. NALC – Local Councils Explained Book - £19.99 – All councillors agreed payment RESOLVED – Cheque Number 101172 signed by RCS and FN. *Local Government Act 1972, ss. 101,111 & 112.*

iii. LGS Services – Internal Audit - £90.00 – All councillors agreed payment RESOLVED – Cheque Number 101173 signed by RCS and FN. *Local Government Act 1972, ss.101, 111 & 112.*

iv. University of Cambridge – Play Area Rental - £68.00 – All councillors agreed payment RESOLVED – Cheque Number 101174 signed by RCS and FN. *Public Health Act 1875, s.164*

v. SLCC/ALCC Membership – Annual subscription - £81.00 – All councillors agreed payment RESOLVED – Cheque Number 101175 signed by RCS and FN. *Local Government Act 1972, s.143.*

14. Correspondence

All circulated by email

15. Any business for inclusion on the next agenda

- JSH – Lake at Madingley Hall

16. Date and time of next meeting – Monday 9th September 2019 at 7.30pm

Meeting closed at 9.30pm

Appendix 1

Open Issues Register

1. Damaged/missing street signs & bollards
2. Speedwatch Signs
3. Telephone box – relocation/restoration
4. Defibrillator including housing/erection/grant funding
5. Noticeboard – erection/plaque
6. Broken drains
7. Councillor vacancy – co-option

DRAFT

Appendix 2

Bank reconciliation

Madingley Parish Council

Prepared by Sarah Etherington-Meech – Parish Clerk and Responsible Financial Officer

Date – 1st July 2019

Balance per bank statements as at 25th June 2019:

Barclays Bank – Current Account	£2,062.49	
Cambridgeshire Building Society – Savings Account	£10,379.03	
Total:		£12,441.52

Petty Cash Float (if applicable) n/a

Less: any unrepresented cheques as 1st July 2019

Cheque Number – 101169	(£72.00)
Cheque Number – 101170	(£344.00)
Cheque Number – 101171	(£184.56)
Cheque Number – 101172	(£19.99)
Cheque Number – 101173	(£90.00)
Cheque Number – 101174	(£68.00)
Cheque Number – 101175	(£81.00)

Add: any un-banked cheques at 1st July 2019

The Design Branch £45.00

Net balances as at 1st July 2019 £11,626.97

Appendix 3

Report from District Councillor Douglas de Lacey
5. 7. 2019

During the Ely Cathedral Science Festival the Bishop hosted a civic reception, though sadly due to a death in the family he could not be present. There are many areas where we can work together, most notably perhaps with hunger and poverty. Which reminds me to say that the Foodbank is under particular stress during the school holiday and pause in free school meals. I am supporting the Foodbank as one of my Chairman's charities (the other is the Carers Trust) -- will you join me?

Anglia Ruskin University has just welcomed a new Vice Chancellor and I was invited to meet him at a dinner in London. Anglia Ruskin is keen to be involved with local government and local business; since I am also keen to establish links with businesses in the District this began what I hope will be a fruitful dialogue.

19 June was the first JDCC of the civic year, and I was elected Chairman. We approved an increase to the size of a previous application by Coulson on Cowley Road and a very contentious private development on Lapwing Avenue in the City.

Four years ago I helped to establish what we call the DEP, or Design Enabling Panel. This is a group of senior architects who freely give their time to consider significant planning applications at the pre-app stage, and make recommendations to the developer. It has run very well, and on 27 June I spent a very pleasant day with four top architects seeing how it worked. They discussed with the various developers three projects: a small estate of some 25 dwellings, a hotel to replace the Hub on the Science Park, and the contentious development in Michael's Close Girton. All three schemes will be significantly better as a result.

We have appointed a new Chief Executive, and I am pleased that I was involved in the process as a member of the Scrutiny Committee which quizzed each of the three shortlisted candidates very thoroughly: and then as an observer at the Employment Committee which assessed all the process and made its final recommendation to Council. Liz Watts has an outstanding CV both nationally and internationally having worked for the Office of the High Representative (OHR) in Bosnia and Herzegovina; and I look forward eagerly to welcoming her to South Cambs at the end of the summer.

On 28 June we had a presentation on the Local Transport Plan. The presenters were young and enthusiastic, but I found it profoundly depressing. There was a lot of talk about there being no safe level of particulates in the air, about making roads safer and with lower emissions, and about the transport hierarchy. But nothing about increased atmospheric monitoring (we still don't measure PM1, the smallest particulates), and when I suggested a simple means of providing safer roads with fewer emissions and a decrease in carbon-based fuels, with the bonus of less noise pollution -- by reducing maximum speeds to 50mph -- I was met with mere polite interest. On the transport hierarchy I referred them to the Warrington Cycle Campaign's Cycle Facility of the Month. They did at least write furiously so maybe something will come of it, but in general I felt their solutions were tinkering around the edges.

However, the County has announced plans to make the current 40mph limit on Huntingdon Road north of the College permanent, which I regard as a great step forward. If only they would do the same for the equivalent stretch of

the new A14 right up to Bar Hill: that is the major cause of noise pollution for Girton.

Monday was back to work with a bang and a 500 page Cabinet agenda; mainly draft versions of two supplementary documents for our planning. One on how we intend to involve the community by consultation and the other on sustainable design and construction. Sadly this cannot create new policies but clarifies how we wish our current Local Plan to work. Its successor will have much better teeth.

On 4 July a brief Council meeting formally appointed our new Chief Executive; then we had a presentation on Exception Sites: these are sites which would not normally be allowed development but if the housing is all affordable (with some small qualifications here) we can approve it. We discussed the principles and then had a brief tour of two such sites, one well-established and one still under construction. We returned to Cambourne just in time to grab a sandwich and join the very first step (for Members) of the new Local Plan. It is a pity that there were a significant number of absentees, as it is we Members who ultimately have to take the hard decisions. In this session we had a workshop on the main opportunities and challenges; the issues we want to see in the Plan; and what lessons are to be learned from the previous Plan. It was very well run and an excellent start.

On 29 and 30 July the District council is running a consultation on our taxi licensing policy: two identical sessions 10.30--3.30. Please let me know if you would be interested in attending.

During this month I received an anonymous complaint about a neighbour. Please note that I am unable to take any action on any anonymous communication. While I shall keep your details confidential I must know who you are if you wish me to act for you.

Please remember the Foodbank over the school holidays

Douglas de Lacey